

The Chester Township Board of Trustees met in regular session **Friday, February 25, 2022** in the Town Hall Meeting Room at 4:00 P.M. Vice-Chairman Joseph Mazzurco presided.

Roll Call: Present: Trustee Mazzurco, Trustee Richter, Fiscal Officer Jarrett
Absent: Trustee Radtke

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Department Business – Fire

2022-74. Mr. Mazzurco moved to approve the hiring of James Hess as a full-time paramedic/firefighter at a starting rate of \$23.79/hour effective Friday March 4, 2022. Note: employee must pass a drug test and background check. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-75. Mr. Mazzurco moved to approve the hiring of Leonard Meek as a part-time FF/EMT at the rate of \$21.57/hour, effective February 24, 2022. Note: employee must pass a drug test and background check. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-76. Mr. Mazzurco moved to approve after the fact a leave of absence for part-time firefighter/paramedic Brent Bencar effective February 10, 2022 and ending May 10, 2022. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-77. Mr. Mazzurco moved to approve the proposal from Cornerstone Architecture in the amount of \$12,580.00 to provide construction management oversight for the Fire Station renovation project. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-78. Mr. Mazzurco moved to approve and sign the construction agreement between Millstone Management and Chester Township in the amount of \$573,279.00 for the renovation of the Fire Station. This agreement has been reviewed and approved by the Geauga County Prosecutor. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-79. Mr. Mazzurco moved to approve Fire Department expenditures as listed below. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Comments
101-2022	T&N	473.21	Cornerstone Architecture	Mileage, photocopies, plotting

Department Business – Road

Senior Clean Up days are tentatively scheduled for September 12-16, 2022. Mr. Mazzurco would apply for the tire grant and a dumpster grant as well, and coordinate with the Department on Aging.

Bids have been received for trench drains in the barn. One was \$37,000, and one was \$28,000. A third option was to buy the materials and self-install; Road Superintendent Onyshko reported that it would still cost approximately \$29,000 and the crew is not experienced in concrete work. Prices were also obtained to install a generator in the barn in case of power outages.

Cemetery costs for weekend burials were discussed; the Road Superintendent wanted to have Administrative Assistant Lisa Luoma present for the discussion.

Pricing for a front-end loader has been obtained for both brand new and used machines. Available were three Hyundais, one Hitachi, one John Deere, one Case and one Caterpillar.

Henderson has given their blessing to move on to a different build of truck. Rush Truck would not have the chassis until April or May 2022. Cerni, Kalida and JetCo would provide pricing as well.

2022-80. Mr. Mazzurco moved to approve and sign the Resolution Adopting the Geauga County Commissioners' Highway Use Manual and Authorizing the Geauga County Engineer's Office to Issue and Enforce All Policies and Procedures Outlined Therein. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-81. Mr. Mazzurco moved to approve Road Department expenditures as listed below. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Comments
97-2022	T&N	1613.02	D&W Diesel Inc.	Reman turbo for truck #2
98-2022	T&N	9581.31	Powerline Engine	Repair broken exhaust manifold truck #8

Department Business – Police

2022-82. Mr. Mazzurco moved to approve and sign at the recommendation of the police chief the proposed Memorandum of Understanding with the West Geauga School Board. This agreement was revised to reflect a deduction in SRO wage/benefits payments by West Geauga Schools due to the COVID pandemic. The MOU shall provide for the continuation of the School Resource Officer program and commitment for the 2021-2022 & 2022-2023 school years. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Mr. Mazzurco had spoken with Newbury and Russell regarding the number of students attending West Geauga; he would meet with them in the future to see if they can contribute a percentage of costs.

Approval of Minutes

2022-83. Mr. Mazzurco moved to approve the minutes of the Board of Trustees meeting dated 2/9/22 as presented to the Board by the Fiscal Officer. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Public Comments/Questions

Judith Schwed inquired when they would appoint a second alternate for the Board of Zoning Appeals; the Trustees would wait until Trustee Radtke was back in town.

Jim Frank had been told there would be a discussion regarding procuring the ten acres by the Chester School ballfields. The Trustees were aware of the situation but had not planned to discuss it this evening. Mr. Richter stated it would be a great place to consolidate the police and fire stations.

Judith Schwed asked why Chester never appears in the Senior Clean Up schedule in the Senior News. Mr. Mazzurco explained that it is due to Chester having their event later in the year, and not having a set date at the time of the Senior News' publication.

New Business

2022-84. Mr. Mazzurco moved to approve the Spring Flag Football Team’s use of the baseball field grass at the Recycle Park for spring flag football practice from March 7 to April 27 on Mondays and Wednesdays from 5:15 to 6:30 PM. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Township Park

No landscape bids had been received with the first round of advertising.

2022-85. Mr. Mazzurco moved to advertise in the Chesterland News and Geauga County Maple Leaf for landscape and grounds maintenance proposals for Chester Parkside Park, Town Hall, Fire Department and Police Department with sealed bids due at Chester Town Hall by 4:00 PM on March 24, 2022. Bids will be opened and reviewed at 6:35 PM on March 24, 2022. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Mr. Richter attended the first Park Board meeting. There are a number of items the Park Board wants to accomplish in 2022, such as bocce ball courts, bathroom remodeling, enclosing the pavilion, repaving the parking lot, updating the electrical service. The Park Board lost funding in 2022 and is looking to the Township to help.

Financial Items

2022-86. Mr. Radtke moved to approve the financial transactions below. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Comments
Gen	99-2022	Reg	\$10000.00	Visual Armor Security	Recycle park cameras
Gen	100-2022	Reg	2575.00	Visual Armor Security	Replacement cameras var Township properties

CHECKS		
Date	Starting No.	Ending No.
2/17/22	84705	84705
3/1/22	84706	84715
2/25/22	84716	
Fiscal Officer’s note: the last check number used on 2/9/22 was 84704		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
3/1/22	286-2022	346-2022	Regular payroll
3/1/22	349-2022	349-2022	Regular payroll – Rakich increase

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
348-2022	First National Bank EFTPS	18948.59	3/1/22	Employee & employer withholding – Federal
351-2022	First National Bank EFTPS	21.49	3/1/22	Employee & employer withholding – Federal

Fiscal Officer’s Report

Mrs. Jarrett would finish up the last of the 2018-2019 audit and prepare for the 2020-2021 audit.

Upcoming Items/Deadlines

February 28, 2022 – deadline for ODOD demolition grant application

March 11, 2022 – deadline for Drop off Improvement & Community grant application

May 2022 – deadline for Recycle Park cameras (Go Green grant)

Discussions

Paving of the Recycle Park was discussed. Cameras were expected to be installed at the beginning of April. A glass recycling program would begin in the coming months. A grant was available for curbside recycling as well that would provide the containers for residents free of charge.

Executive session

2022-87. Mr. Mazzurco moved to enter into executive session at 4:48 PM pursuant to Ohio Revised Code 121.22 (G) (3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and 121.22 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Invited into the executive session were: Fiscal Officer Jarrett, Attorney John McLandrich (via telephone), Fire Chief Shaw. Mr. McLandrich left the session at 5:31 PM. The board reentered public session at 6:23 PM.

ADJOURNMENT:

There being no further business before the Board, Mr. Mazzurco adjourned the meeting at 6:23 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

March 10, 2022 Motion #2022-102
Approval Date

ABSENT
Ken Radtke, Jr., Chairman

Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter, Trustee