

The Chester Township Board of Trustees met in regular session **Thursday, May 5, 2022** in the Town Hall Meeting Room at 6:33 P.M. Vice-Chairman Joe Mazzurco presided.

Roll Call: Mr. Mazzurco, Mr. Richter and the Fiscal Officer were present. Mr. Radtke joined meeting at 6:43 P.M.

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Presentations

Swearing in of Craig Young, Police Chief commenced.

Ken Mantey (WG Kiwanis) and Jonathan Broadbent presented idea for Chester Annual Community clean-up day. The event would be called Geauga Clean and would include Boy Scouts, Girl Scouts, local groups, local businesses and people in the community. The main goal is to begin clean-up in Chester and move to other townships in Geauga County. Considering early June for initial clean-up day.

Lisa Luoma, Chesterland Rotary presented ideas regarding the Veterans Memorial Project. The project would include adding a small garden by the cemetery memorial and adding signage to honor the veterans buried in the cemetery. Grant money will be used for the project.

Approval of Minutes

2022-170. Mr. Radtke moved to approve the minutes of the Board of Trustees meeting dated 4/21/22 as presented to the Board by the Fiscal Officer. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Public Comments/Questions

Judy Zamlan-Spotts commented on resolution regarding University Hospital and the Chester Fire Department and if there is a financial component to the resolution. Mr. Radtke and Mr. Mazzurco stated not that they are aware of any and would ask the chief. Also asked how much it costs to make copies. Ms. Jarrett to follow-up.

Lisa Smith asked about new speech policy, new township administrator and zoning inspector positions. Concerns over Sperry Road erosion.

Dal Lanese asked Mr. Mazzurco about lighting for the baseball field. Mr. Mazzurco explained waiting on quotes.

Department Business – Road

2022-171. Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Comments
127-2022	Reg	5500.00	Village Outdoors	20 ground protection mats
129-2022	Reg	2335.80	Geoshack Ohio LLC	Single slope grade laser

Department Business – Zoning

Andrew Chess gave Zoning Commission Update regarding Advanced Auto rezoning and accessory building zoning amendment. Discussion with attorney representing Biltmore Healthcare regarding putting a nursing home in Chesterland.

Resident voiced concerns over assisted living in Chesterland and how long the Board of Trustees knew about it. Mr. Mazzurco replied it was mentioned to the Zoning Commission. Mr. Radtke briefly explained zoning process.

Eric Wittine explained the different stages of assisted living facilities.

Ven Paoletto asked for the location of the possible nursing home. Mr. Mazzurco stated it is between Caves Rd. and Bloom Brothers.

New Business

- Property tax lien satisfaction and removal – Mr. Richter explained there is a Judgment Lien for \$13,330. for damage to property. The Title Company requires a Release of Judgment Lien after payment is received.
- ESID (Erosion Special Improvement District) Update – Ms. Jarrett explained letter regarding assistance residents having erosion issues.

2022-172. Mr. Radtke moved to approve the continuation of participation in the Group Retro Program for public employers for 2022 with Sedgwick and the fee will be allocated per the table below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

General	1000-110-230-0000	Workers' Compensation	\$525.00
Police	2081-210-230-0000	Workers' Compensation	525.00
Road	2031-330-230-0000	Workers' Compensation	525.00
Fire	2111-220-230-0000	Workers' Compensation	525.00
		Total	\$2,100.00

2022-173. Mr. Radtke moved to approve and sign cemetery deeds for the sale of the following plots. Mr. Mazzurco seconded. Vote unanimous; motion passed.

DEED #	SECTION	PLOT	SITE(S)
22-007	C	346	2
22-008	2	007	1

2022-174. Mr. Radtke moved to approve the use of Parkside Park on July 22, 2022 from 10:00 AM to 3:00 PM for a Geauga Department on Aging Senior Center picnic. The fee to use the park will be waived. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Financial Items

2022-175. Mr. Radtke moved to approve the financial transactions listed in the tables below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Comments
All	110-2022	Reg	2100.00	Sedgwick	2023 group retro enrollment

CHECKS		
Date	Starting No.	Ending No.
5/10/22	85011	85020

5/5/22	85021	85070
Fiscal Officer's note: the last check number used on 04/21/22 was 85010		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
5/10/22	653-2022	717-2022	Regular payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
719-2022	First National Bank	17718.05	5/10/22	Employee & employer withholding - Federal

Fiscal Officer's Report

2022-176. Mr. Radtke moved to waive the entrance conference with the State Auditor for the 2020-2021 audit. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Ms. Jarrett discussed FEMA money and single audit may be needed. Kokosing Materials outstanding invoice for work on Reserve and Whiting.

Judy Zamlen-Spotts questioned the benefits of having a nursing home. Mr. Richter stated one benefit would be tax dollars on the property.

Open/Ongoing Items

Memorial Day ceremony – PowerPoint presentation will be finalized and sent out for final review and assignments were discussed.

Henry House – Waiting to hear from the Ohio Department of Development whether we have grant funding or not.

Upcoming Items/Deadlines

May 2022 – deadline for Recycle Park cameras (Go Green grant) – The cameras are installed and running. Mr. Purchase gave locations of cameras.

Judy Zamlen-Spotts asked if the Township has the ability to connect with residential surveillance? Mr. Purchase responded that there is a law enforcement app that residents can get.

Discussions

Government Update: C 5/19, K 6/2, J 6/16

Door to door solicitors impersonating NOPEC personnel – Mr. Mazzurco explained the “No Knock List” can be added to the website.

Mr. Richter suggested setting a meeting to discuss the 2023 budget, policies and organizational chart. Board discussed possible special meeting regarding Zoning Commission.

Executive session

2022-177. Mr. Radtke moved to enter into executive session at 8: 10 PM pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees, and (G) (2) to consider the purchase of property for public purposes. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Fiscal Officer Patricia Jarrett, Township Administrator, Mark Purchase, and Fire Chief Bill Shaw were invited into executive session. Attorney McClandrich joined executive session via phone. The Board reentered public session at 9:10 PM. Attorney McClandrich left the meeting at 8:48 P.M., Chief Shaw left the meeting at 8:52 P.M.

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 9:10 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

May 19, 2022 Motion # 2022-180
Approval Date

Ken Radtke, Jr., Chairman

Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter, Trustee