

The Chester Township Board of Trustees met in regular session **Thursday, July 14, 2022** in the Town Hall Meeting Room at 5:47 P.M. Chairman Ken Radtke presided.

Roll Call: All Trustees and the Fiscal Officer were present.

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Department Business – Police

2022-280. Mr. Radtke moved to approve the hiring of Tyler Dankovich to the position of full-time police officer effective Sunday, July 17, 2022 at the 2022 Step 3 Officer classification/pay grade of \$32.64 per hour. Mr. Richter seconded. Vote unanimous; motion passed.

Chief Young spoke well of Officer Dankovich, who has been a certified peace officer for seven years. Officer Dankovich was then sworn in by Trustee Radtke.

Mr. Radtke made a statement regarding rumors that the Board of Trustees was voting on the zoning amendment presented at last night's Zoning Commission meeting. The Board of Trustees would need to hold a public hearing of their own at a future date. He encouraged people to not rely on what they see on social media.

2022-281. Mr. Radtke moved to set a Board of Trustees public hearing for zoning amendment Z2022-3 for Monday, August 15, 2022 at 7:00 PM with location to be further public noticed. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Approval of Minutes

2022-282. Mr. Radtke moved to approve the minutes of the Board of Trustees meeting dated 6/16/22 as presented to the Board by the Fiscal Officer. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, abstain.

2022-283. Mr. Radtke moved to approve the minutes of the Board of Trustees meetings dated 6/20/22 and 6/30/22 as presented to the Board by the Fiscal Officer. Mr. Richter seconded. Vote unanimous; motion passed.

Department Business – Fire

2022-284. Mr. Radtke moved to approve the hiring of Sean O'Neill as a part-time FF/EMT-P at the rate of \$21.57/hour, effective July 15, 2022 contingent on the employee successfully passing a drug test and background check. Mr. Richter seconded. Vote unanimous; motion passed.

2022-285. Mr. Radtke moved to approve after the fact to advance 24 hours of vacation time to FF/EMT Matthew Collins for the pay period of 6/26/22 – 7/9/22, prior to his one-year anniversary. Mr. Richter seconded. Vote unanimous; motion passed.

2022-286. Mr. Radtke moved to declare surplus a 2008 Braun/Ford E450 ambulance VIN#1FXDXE45PX8DAS7626 and offer for public sale via GovDeals or similar electronic auction. Mr. Richter seconded. Vote unanimous; motion passed.

2022-287. Mr. Radtke moved to rescind and discontinue the filing of the previous Certificate of Need resolution for the early renewal of a 1.80 mill Fire levy during the November 22 general election per the advice of the Geauga County Auditor's office. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed

6:00 PM - Public hearing – zoning amendment Z 2022-1

2022-288. Mr. Radtke moved to open the public hearing for zoning amendment Z2022-1. The Trustees have received and reviewed the recommendation of the Geauga County Planning Commission and Chester Township Zoning Commission. Mr. Richter seconded. Vote unanimous; motion passed.

2022-289. Mr. Radtke moved to waive the reading of the legal notice. Mr. Richter seconded. Vote unanimous; motion passed.

In the absence of the Zoning Commission Chair, Trustee Radtke provided a summary. This amendment is a recommendation to take two 2-acre parcels currently zoned residential with a variance, and changing them to commercial.

Attorney Joe Weiss stated the property is at 8833 Mayfield Road, in the area just past the power lines on the south side of the street. In the 1960s, the owner appealed the case and in a 1963 decision the court of appeals approved the variance.

Dave Dietrich, former Director of the Geauga County Planning Commission, stated that the Auditor already considers this as commercial. The intent is to consolidate both parcels (11-203500 and 11-203600) into one. Mr. Dietrich provided more detail on the property.

Margaret Muehling gave a description of Chester Township's definition of commercial zone as it appears in the Zoning Resolution.

2022-290. Mr. Radtke moved to close the public comment portion of the public hearing. Mr. Richter seconded. Vote unanimous; motion passed.

2022-291. Mr. Radtke moved to close the public hearing at 6:42 PM for zoning amendment Z2022-1. Mr. Richter seconded. Vote unanimous; motion passed.

- Discussion by the Board of Trustees

2022-292. Mr. Radtke moved to adopt zoning amendment Z2022-1 as presented by the Chester Township Zoning Commission and recommended by the Geauga County Planning Commission. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

6:35 PM - Public hearing – 2023 budget

2022-293. Mr. Radtke moved to open the public hearing on the proposed 2023 Chester Township budget at 6:44 PM. Mr. Richter seconded. Vote unanimous; motion passed.

2022-294. Mr. Radtke moved to waive the reading of the legal notice. Mr. Richter seconded. Vote unanimous; motion passed.

The elected officials had no questions or comments on the budget as it stands. There were no questions or comments from the public.

2022-295. Mr. Radtke moved to close the public hearing on the proposed 2023 Chester Township budget. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-296. Mr. Radtke moved to approve the 2023 proposed Chester Township budget. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Mr. Radtke announced that the public hearing regarding accessory buildings originally scheduled for July 20 would be rescheduled due to a Trustee's absence.

2022-297. Mr. Radtke moved to set a public hearing for zoning amendment Z2022-2 for Wednesday, August 3, at 6:30 PM at the West Geauga Public Library. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-298. Mr. Radtke moved to amend motion 2022-297 to include advertising in the Maple Leaf on July 21, 2022. Mr. Richter seconded. Vote unanimous; motion passed.

Public Comments/Questions

The public had no comments or questions.

Barry Leven – Pickleball court update

Mr. Leven gave a background on how the pickleball court idea evolved. There will be three courts, located in the grassy section near Mayfield Road and the volleyball court area. The ODNR grant amount has been lowered to \$16,402.00. A fundraiser has been started, to raise approximately \$40,000 to complete the project. Mr. Leven asked the board to approve \$25,000 from the Township toward the project. NOPEC has grants as well, and Mr. Leven anticipated \$27,500 from them for the lighting. The total cost is now down to \$102,887.00. The Chester Park Board would also contribute \$10,000. There has been great interest in contributing. A Go Fund Me account will also be set up.

Kelly Baeslach asked why not wait to see how much can be raised before asking the Township for money. Mr. Richter stated that the board had been approached and was amenable to contributing \$25,000 prior to tonight; this was a recommitment. Mr. Radtke said it would also encompass labor and materials from the Road Department. Kiwanis would contribute, and Rotary and Lions Club would be approached.

Jane Stark asked if there was a pickleball league. Mr. Leven said there are four outdoor courts in Geauga County. The Parkside courts would be lighted as well. Mr. Radtke committed to a personal donation.

2022-299. Mr. Radtke moved to commit up to \$25,000 in labor, equipment, materials and money for the construction of the Chester Township pickleball courts at Parkside Park. Mr. Richter seconded. Vote unanimous; motion passed.

Department Business – Road

Township Administrator Purchase reported on the Police Department building's catch basins and related issues. The Road Superintendent has been instrumental in mitigating costs. Mr. Purchase is also working with Superintendent Onyshko near the Woodside plaza development drainage. Mr. Onyshko has kept the board up to date with emailed information on drainage. Mr. Onyshko recommended sending a camera down the main chute by the Police station.

Paulette Gaia questioned the larger size of her culvert as opposed to what is required on Woodside. Road Superintendent Onyshko explained that she was actually higher than the Woodside culvert and there would be no impact to her from this project on Mayfield Rd..

2022-300. Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Richter seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Comments
161-2022	Reg	\$4,680.00	VanCuren Services	Tree removal Wilson Mills ROW
164-2022	T&N	14788.04	Interstate Billing/Rush Truck	To replace PO 132-2022
165-2022	Reg	1014.00	VanCuren Services	Tree removal Quirk cemetery

Township Administrator

Tomorrow the red brick and concrete in Parkside Park would be pressure washed. Mulch is on the way, and the slide is due for repair on July 19. Park electrical is mapped out. The gazebo needs painting.

Progress is being made on the Township website redesign, and a kickoff meeting is anticipated next month.

Regarding the reserve fund, Miller Dotson has given the Township a quote to evaluate all the properties and vehicles. The total cost is approximately \$10,000.

At the Recycle Park, the shed is up now for people to drop off boxes. The clothing bin is back as well. The sign for the entrance announcing camera usage should be ready tomorrow, and the Road Department would install it. Five or six residents have been contacted already regarding non-recyclables left at the area and have returned to remove these materials from the site.

Linda Nissin asked if a sign would be placed on the barn regarding “take a box leave a box” to explain it to people.

At the quarterly GTA dinner, Administrator Purchase asked if any other communities in the county that opted out of the new fireworks law; there were none. The police only received 5 complaints about fireworks with no arrests, confiscations or injuries.

Ven Paoletto asked if fireworks were permitted. Mr. Purchase stated it is limited to certain fireworks and there are time limits as well.

Department Business – Police

2022-301. Mr. Radtke moved to accept after the fact the resignation of Sean Day from the rank of Sergeant with the Chester Township Police Department effective July 10, 2022. Officer Day will be reverted to Step 5 Officer classification which entitles him to an hourly pay rate of \$35.34/hour or \$73,499.88 annually. Mr. Richter seconded. Vote unanimous; motion passed.

Department Business – Zoning

2022-302. Mr. Radtke moved to amend motion 2022-240-A to reflect a price per hour of \$275.00 for the services of Attorney Lorrie Sass Benza. Mr. Richter seconded. Vote unanimous; motion passed.

2022-303. Mr. Radtke moved to advertise for a Board of Zoning Appeals alternate in the Geauga Maple Leaf on July 21, 2022, Geauga Times Courier on August 4, 2022, Chesterland News on July 27 and August 10, 2022 and on the Township website with applications due at Chester Town Hall by 4:00 PM on August 19, 2022. Mr. Richter seconded. Vote unanimous; motion passed.

Carol Cialella asked why Ms. Benza was hired. Because of the complexities with the zoning amendments she was hired to assist the Zoning Commission, who retain the right to ask for an attorney. An error was also made in the original motion regarding the dollar amount which should have been \$275.00. Kelly Baeslach suggested keeping Alan Weinstein because he seemed to know a lot. Linda Gifford disagreed, stating Mr. Weinstein is an urban planner. Mr. Radtke asked the Trustees if they wanted to instill a time limit for speaking, for future public hearings.

New Business

2022-304. Mr. Radtke moved to approve and sign the agreement with McDonald Equipment Company, 37200 Vine St., Willoughby OH 44094-6346 for the semi-annual servicing of the township generator systems in accordance with the table below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Department	Address	Model	Serial No.	Cost
Fire	8552 Parkside Drive	Generac 93A03652-S	2009211	\$686.00
Police	12696 Opalocka Drive	Kohler 20RESA	SGM327	490.00
Town Hall	12701 Chillicothe Rd.	Generac RG03224GNAX	3002712634	612.00
Pump House	12535 Chillicothe Rd.	Generac G0070432	3003217962	295.00
Road	8558 Parkside Drive	Kohler 20RZ	185033-82N	365.00
Road	8558 Parkside Drive/barn	Cummins C13N6HA062E510	J210997747	385.00

2022-305. Mr. Radtke moved to approve a change order request from Cornerstone Earthwork LLC for the project listed below, as recommended by the Geauga County Engineer. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

CONTRACT NAME	REVISED CONTRACT	TOTAL ADDS	TOTAL DEDUCTS	REVISED CONTRACT
RC-CHE-V-2022 Reconstruction of Sec. A Reserve Ln. & Resurfacing Sec. A Whiting Dr.	\$523,224.01	\$4,837.90	\$8,021.10	\$520,040.81

2022-306. Mr. Radtke moved to approve the mileage reimbursement rate based upon the US Treasury posted rate of 62.5 cents per mile beginning July 1, 2022. Mr. Richter seconded. Vote unanimous; motion passed.

2022-307. Mr. Radtke moved to approve the following reservations of Township properties as listed in the table below. Mr. Richter seconded. Vote unanimous; motion passed.

Date	Area	Time	Purpose
July 23, 2022	Town Hall parking lot	Noon – 3 pm	Fundraiser car wash
August 13, 2022	West pavilion	2 pm – 6 pm	Private event

Township Park

An individual wishing to reserve a pavilion in Parkside Park had sought permission to have a pony at the event. With the potential liability for damage, injury, and cleanup the risk was too great to entertain. Dogs are not allowed in the park and the rule is posted.

Financial Items

2022-308. Mr. Radtke moved to approve the financial transactions below. Mr. Richter seconded. Vote unanimous; motion passed.

INTRA-FUND TRANSFERS				
Fun d	Amount	From Account	To Account	Purpose
PD	24098.00	2081-760-750-0000 Motor Vehicles	2081-210-190-0000 Other/Salaries	Move money back to payroll
FD	50000.00	2111-220-190-6001 Other/Salaries/Fire/Other Salaries	2111-220-190-0000 Other/Salaries	For FD payroll
FD	9400.00	2111-220-212-0000 Social Security	2111-220-190-0000 Other/Salaries	For FD payroll
FD	15000.00	2111-220-221-0006 Medical/Hospitalization (HRA)	2111-220-190-0000 Other/Salaries	For FD payroll
FD	5000.00	2111-220-311-0750 Accounting & Legal Fees/Union Negotiations	2111-220-190-0000 Other/Salaries	For FD payroll
FD	5000.00	2111-930-930-0000 Contingencies	2111-220-190-0000 Other/Salaries	For FD payroll
FD	15000.00	2281-930-930-0000 Contingencies	2281-230-599-0000 Other/Other Expenses	Moleterno settlement
FD	3000.00	2281-230-323-0301 Repairs and Maintenance/Motor Vehicles	2281-230-599-0000 Other/Other Expenses	Moleterno settlement
Gen	11800.00	1000-930-930-0000 Contingencies	1000-110-319-0012 Other/Professional & Tech Services	Website construction/redesign
FD	2578.73	2111-930-930-0000 Contingencies	2111-220-381-0000 Property Insurance Premiums	Property insurance premium

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Comments
EMS	162-2022	Reg	13,000.00	McCarthy Lebit Crystal & Liffman	Moleterno settlement
EMS	163-2022	Reg	5000.00	Karen Moleterno	Moleterno settlement
Gen	166-2022	Reg	11,800.00	Geauga Co. ADP Board	Website construction/redesign

CHECKS		
Date	Starting No.	Ending No.
7/15/22	85333	85335
7/19/22	85336	85344
7/14/22	85345	85399
Fiscal Officer's note: the last check number used on 6/30/22 was 85332		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
7/19/22	1017-2022	1084-2022	Regular payroll
7/9/22	1087-2022	1087-2022	Settlement

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1086-2022	First National Bank EFTPS	18734.64	7/19/22	Employee & employer withholding – Federal
1089-2022	First National Bank EFTPS	2510.00	7/19/22	Employee & employer withholding – Federal
1090-2022	Ohio Department of Taxation	73.14	8/11/22	Employee & employer withholding – Local School Dist
1091-2022	Treasurer, State of Ohio	6332.01	8/11/22	Employee & employer withholding – State
1015-2022	Public Employees Retirement System	49163.78	7/28/22	Employee & employer withholding – Retirement
1016-2022	Ohio Police & Fire Pension Fund	17581.06	7/28/22	Employee & employer withholding – Retirement
1014-2022	RITA	5197.80	7/15/22	Employee & employer withholding - City

Fiscal Officer's Report

The ARP money has been received, yesterday. A resolution must be prepared and passed by the Trustees at a future meeting. The opioid settlement would be coming up shortly; Fiscal Officer Jarrett was surprised to learn that it would span 18 years and a special fund must be created. Second half RE taxes are not reflected in the table below as they came in this week.

Chester Township Bank Reconciliation			
Reconciled date	6/30/2022		
Prior UAN Balance			7,387,006.50
Actual Receipts	+	64,799.25	
Transfers for UAN Only	+	0.00	
Total Receipts	=		64,799.25
Payments	-	633,439.24	
Transfers for UAN Only	-	0.00	
Total Payments	=		633,439.24
Adjustments	+		34,098.00
Adjustments	-		0.00
Current UAN balance as of	6/30/2022		\$6,852,464.51
Other adjusting factors	+		-
Other adjusting factors	-		-
Adjusted UAN balance as of	6/30/2022		\$6,852,464.51
Entered bank balances as of	6/30/2022		\$7,027,446.83
Deposits in transit	+		0.00
Outstanding payments	-		174,982.32
Outstanding adjustments	+		0.00
Outstanding adjustments	-		0.00
Other adjusting factors	+		0.00
Other adjusting factors	-		0.00
Adjusted bank balances as of	6/30/2022		6,852,464.51
Chester Township Bank Balances			
As of	6/30/2022		
Business Banking			\$400,000.00
FNB Sweep Account			3,335,811.55
Star Ohio			3,291,635.28
Total			\$7,027,446.83

Donations Received			
	Received from	Amount	Description
1	Barry Leven	\$1,000.00	Pickleball donation

Open/Ongoing Items

Henry House – the Township is expecting to hear whether or not the grant would be awarded.

Upcoming Items/Deadlines

Budget hearing August 15, 2022 at 11:00 AM at the Courthouse Annex 231 Street, Suite 1A

Executive session

2022-309. Mr. Radtke moved to enter into executive session at 7:57 PM pursuant to Ohio Revised Code 121.22 (G) (1) to consider the compensation of public employees. Mr. Richter seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Administrator Purchase and Fiscal Officer Jarrett were invited into the executive session. Public session was reentered at 8:13 PM.

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 8:13 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

July 28, 2022 Motion 2022-310
Approval Date

Ken Radtke, Jr., Chairman

Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter, Trustee