

## **9-8-22 minutes**

The Chester Township Board of Trustees met in regular session **Thursday, September 8, 2022** in the Town Hall Meeting Room at 6:00 P.M. Chairman Ken Radtke presided. Township Administrator Mark Purchase was appointed Clerk pro tem.

**Roll Call:** Present: Trustee Radtke, Trustee Richter  
Absent: Trustee Mazzurco, Fiscal Officer Jarrett

### **Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

### **WG Commons - Board Member Recommendation**

Chester resident Evan Byrum submitted a letter of interest to fill an open position on the WG Community Joint Recreation District Board (WGCJRDB). Mr. Byrum provided a short history of his contribution to the community.

**2022-379.** Mr. Radtke moved to appoint Evan Byrum to the WG Community Joint Recreation District Board for a three year term effective 9/8/2022 to 3/30/2025. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Mr. Richter suggested adding a link for the WGCJRDB on the township website. Administrator Purchase will follow up.

### **Approval of Minutes**

**2022-380.** Mr. Radtke moved to approve the minutes of the Board of Trustees meeting dated 8/25/22 as presented to the Board by the Fiscal Officer. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

### **Executive Session**

**2022-381.** Mr. Radtke moved to enter into executive session at 6:05 PM pursuant to Ohio Revised Code 121.22 (G) (1) for the purpose of discussion of compensation and employment of a public employee and (G) (4) reviewing negotiations with public employees. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Fire Chief Shaw, Police Chief Young and Administrator Purchase were invited into the executive session. The Board reentered public session at 6:43 PM.

### **Tonya Peto – West Geauga Chamber of Commerce**

Ms. Peto introduced herself and spoke briefly. She explained that the West Geauga Chamber of Commerce wants to promote and enhance strong businesses in the WG community. The Chamber is working on developing a strong relationship with the WG school system and the Chamber is also partnering with local businesses. They plan on partnering with other local chambers (Chardon and Chagrin Valley)

**Public Comments/Questions**

The public had no comments or questions.

**Township Administrator**

Administrator Purchase shared the townships appreciation to Road Superintendent Joe Fornaro from Kirtland Service Department for loaning the tack machine and made clear the purpose of purchasing another was because of the constant borrowing of their piece of equipment. Wanted to be clear and to recognize Mr. Fornaro and the department for bailing the township out frequently.

Administrator Purchase noted updates with the pickleball court, bocce court and with the painting of the gazebo. A discussion of pond maintenance regarding algae was brought up and the possibility of it being a park expense, in addition to hiring a company to maintain.

Kelly Paulic completed her first week as Administrative Assistant and is doing well. Meeting next week with Miller Dodson regarding property. September 17<sup>th</sup>, 2022 is trash day. Delaying job descriptions since some adjustments still needed.

**Department Business – Road**

Trustee Richter discussed obtaining a CDL and the cost associated with getting a CDL. Cost could be factor for some people. ODOT may reimburse if newly hired person remains employed for two (2) years with hiring agency. Further research needed.

**2022-382.** Mr. Radtke moved to approve \$17,650.00 in ARP funds payable to Graco Concrete Inc. for concrete repairs & maintenance in and around the Township complex and Recycle Park, from 2273-330-360-2073 Contracted Services/ARP/Stormwater & Contracted Services. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

**2022-383.** Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Purpose
192-2022	Reg	2365.00	Somrack Construction	Install missing shingles on salt dome
197-2022	Reg	4,000	Englefield, Inc	Lubricant supplies
198-2022	Reg	3,500	DJL Material & Supply Co	Crack Sealant

**Department Business – Fire**

Tyler Hoberg, Project Manager at Millstone Construction seeking \$40,000 additional contingency funds to complete current project.

**2022-384.** Mr. Radtke moved to approve up to \$40,000 contingencies related to the fire station renovation. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Additional communication concerning more work needed and the cost associated.

**2022-385.** Mr. Radtke moved to accept the resignation of William Fiala effective 9/8/22. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

**2022-386.** Mr. Radtke moved to accept the resignation of Brent Bencar effective 9/8/22. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

**2022-387.** Mr. Radtke moved to approve Daniel P. Green as a part-time PM/FF at the rate of \$20.61/hr. effective September 9, 2022. He has passed his drug test and his continued employment will be contingent upon a successful background check. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Ven Paoletto questioned if the renovations are going as according to original plan including the estimated cost of the project. The Trustees indicated there is always some unexpected cost in any project but the difficult thing is getting the tradesmen to show as scheduled. The project manager is always there.

**Department Business – Police**

**2022-388.** Mr. Radtke moved to approve Police Department expenditures as listed below. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Purpose
195-2022	Reg	1,655.00	Chesterland Auto Body	Towing & Storage Fees

**Department Business – Zoning**

The Board of Trustees would hold a joint meeting with the Zoning Commission on 9/21/22 at 7:00 PM, for discussion on accessory buildings and potentially adding parks to the zoning resolution.

**American Rescue Plan (ARP) Fund**

**RESOLUTION 2022-389.** Mr. Radtke moved to approve after the fact the 2021 and 2022 ARP fund-related expenditures as listed in the table below. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Amount	Appropriation	Purpose
319832.22	2273-330-360-2073 Contracted Services/ARP/Stormwater & Contracted Services	Stormwater management
6414.17	2273-330-190-2073 Other/Salaries (ARP/Stormwater Management)	Stormwater management
576272.76	2273-330-360-2073 Contracted Services/ARP/Stormwater & Contracted Services	Safety forces equipment replacement and stormwater management

Mrs. Paoletto asked what the stormwater contracted services is exactly and noted it was a lot of money. Mr. Radtke explained that it is for the replacement of road covert pipes that are extremely deep.

**RESOLUTION 2022-390.** Mr. Radtke moved to approve the ARP fund-related expenditures as listed in the table below. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

PO #	Dept	Type	Amount	Payable To	Purpose
189-2022	PD	Reg	17221.58	Motorola Solutions Inc.	Four (4) Motorola APX6000 portable radios
190-2022	PD	Reg	10154.70	Visual Armor Security	Video surveillance system

191-2022	RD	Reg	17650.00	Graco Concrete Inc.	Concrete repairs/maint in Township complex/recycle park
193-2022	FD	Reg	18976.08	Brite Computers	6 mobile data terminals

**New Business**

**RESOLUTION 2022-391.** Mr. Radtke moved to approve an increase to the general fund appropriation as listed in the table below. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Appropriation	Amount	Purpose
1000-760-730-1202 – Improvement of sites/parks & rec	5,000.00	Bocce ball installation

**RESOLUTION 2022-392.** Mr. Radtke moved to amend resolution 2022-371 to allocate up to \$6,000.00 for the services of Lorrie Sass-Benza for the Chester Township Zoning Commission. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

**2022-393.** Mr. Radtke moved to approve and sign the snow plowing agreement between Chester Township and the Geauga County Engineer for the purpose of providing snow and ice control on county roads by Chester Township for the winter season of 2022-2023 for the agreed upon amount of \$59,668.12. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

**2022-394.** Mr. Radtke moved to approve Monday, October 31, 2022 for Chester Township’s Halloween “Trick or Treat” night from 6:00 PM to 8:00 PM. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

**2022-395.** Mr. Radtke moved to approve and sign a cemetery deed for the sale of the following plots. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

DEED #	SECTION	PLOT	SITE(S)
22-011	C	443	2 & 3

**Township Park**

Update from Administrator Purchase on quote for painting gazebo. Enzo was lowest quote from a couple years ago and he cut that number again and is giving good discount on paint. Just labor only. Park Board to review.

**Financial Items**

**2022-396.** Mr. Radtke moved to approve the financial transactions below. Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
Cem	500.00	2041-760-730-0000 Improvement of Sites	2041-410-599-0000 Other Expenses	Electricity through YE
Cem	500.00	2041-930-930-0000 Contingencies	2041-410-190-0000 Other/Salaries	Rd payroll
Cem	4,986.00	2041-760-730-0000 Improvement of Sites	2041-410-190-0000 Other/Salaries	Rd payroll
FD	122.00	2111-930-930-0000 Contingencies	2111-220-381-0000 Property Insurance Premium	Add of new squad
Gen	500.00	1000-930-930-0000 Contingencies	1000-110-345-0000 Advertising	Advertising through YE
Police	500.00	2081-760-740-0000 Mach, Equip, Furn	2081-210-353-0000 Natural Gas	Natural gas through YE

**PURCHASE ORDERS**

Dept	PO #	Type	Amount	Payable To	Purpose
Cem	194-2022	Reg	\$350.00	Illuminating Co	Electricity through YE
FD	196-2022	T&N	\$122.00	OTARMA	Inv 111313 addition of new ambulance

CHECKS		
Date	Starting No.	Ending No.
9/13/22	85579	85588
9/8/22	85589	85641
Fiscal Officer's note: the last check number used on 8-25-22 was 85578		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
9-13-22	1306-2022	1376-2022	Regular payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1378-2022	First National Bank EFTPS	\$19,542.95	9/13/22	Employee & employer withholding – Federal

### **Fiscal Officer's Report**

Donations Received		
Received from	Amount	Description
Ed Corsi	\$150.00	Pickleball court donation
Anthony Radej (in memory of Leon Radej)	1000.00	Pickleball court donation
Joe & Julie Mazzurco	100.00	Pickleball court donation
John (Milo) Milford	20.00	Pickleball court donation
Pulp Juice & Smoothie Bar	100.00	Pickleball court donation
Robert & Christine Frischkorn	50.00	Pickleball court donation
Shane McGrotty	1000.00	Pickleball court donation
Jack Kaminiski	100.00	Pickleball court donation
Stephen Luzar	1,000.00	Pickleball court donation
<b>Total donations to date:</b>	<b>33,410.00</b>	

Mr. Leven recently started a pickleball GO FUND ME page. Mr. Richter indicated since dirt would be needed for pickleball courts that a new home is being built in Gates Mills on Mayfield Road and maybe we could approach the builder about the large mound of dirt on the property. Something to at least consider. A discussion to obtain a curb regarding a possible water concern was mentioned by Administrator Purchase as well as other options.

### **Open/Ongoing Items**

Henry House – no update

Ven Paoletto questioned the \$5,900 to Lorrie Sass-Benza and asked how many hours is that. Mr. Radtke responded that she charges \$275 per hour and Lorrie Sass-Benza stated it was 21.5 hours. Mr. Radtke stated Lorrie Sass-Benza's contribution was helpful since it was confusing not only by zoning commission but also how the gentleman initiated the written application and what he was looking to accomplish. So that was the purpose of having her given her past experience.

### **ADJOURNMENT:**

There being no further business before the Board, Mr. Radtke adjourned the meeting at 7:26 P.M.

