

The Chester Township Board of Trustees met in regular session **Wednesday, October 19, 2022** in the Town Hall Meeting Room at 5:30 P.M. Vice-Chairman Joe Mazzurco presided.

Roll Call: Present: Vice-Chairman Mazzurco, Trustee Richter, Fiscal Officer Jarrett
 Absent: Chairman Radtke

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Public Comments/Questions

Agree to wait until end of meeting.

Township Administrator

Administrator Purchase indicated he is making a lot of progress on the back end of the web site. He noted department heads are currently looking at their pages and submitting information. He has received bios from the Board and will be obtaining photos soon. He is currently going through the current web site page by page to decide what content will be migrated over. Different concepts and ideas will be added. He is glad to share slow and steady progress is being made. The Board of Trustees are all anxious to review the updated site.

Department Business – Road

2022-429 Mr. Mazzurco moved to approve Road Department expenditures as listed below. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Purpose
212-2022	Then/ Now	5,000	DJL Material & Supply Co	Rental 9/12/22-10/7/22 Supershot Air Compression

New Business

2022-430 Mr. Mazzurco moved to approve pursuant to Ohio Revised Code 505.10 (A) (7) the disposal of the items listed in the table below. Said equipment has no value and will be disposed of. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

3 HP USB 2.0 port replicators	2 Olympus Dictaphone recorders w/data cards
2 Planar computer monitors	1 camera tripod

2022-431 Mr. Mazzurco moved to approve not requesting a hearing with the Ohio Division of Liquor Control for obtaining a liquor license for Burrito Express Fresh Mexican Grill LLC, dba Burrito Xpress, 8399 Mayfield Road, Unit 1, Chesterland. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2022-432 Mr. Mazzurco moved to approve payment of the fourth invoice in the amount of \$56,242.18 to Stoneco dba Allied Corp for the project listed below, as recommended by the Assistant County Prosecutor. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

CONTRACT	REVISED CONTRACT TOTAL	VENDOR
RC-CHE-V-2021 Resurf Sec A Whiting Reconst Sec A Reserve	\$520,040.81	Stoneco dba Allied Corp

Township Park

Mr. Mazzurco noted that the West Geauga High School would like to utilize the park field more than it has in the past. They are experiencing some issues with their field. Mr. Mazzurco has been in contact with the new coach and shared the thought process. It was stated that we pay for the dragging of the fields for games only. Mr. Mazzurco is hoping to get together and look at their budget and see what they are paying to take care of their field. The coach indicated he could get a pallet of lime for the lining of the field. They are also willing to pay half the cost of dragging the field. It appears they will also look to see if their stands are still adequate since ours need to be evaluated. The Park Board is looking at the Indians once again to see if they can obtain a grant for \$5,000 and see if we can replace or put the money towards another set of stands.

Financial Items

2022-433 Mr. Mazzurco moved to approve the financial transactions below. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
General	3,000.00	1000-130-190-6010	1000-120-190-0000	Perm 10/25 Payroll
Fire	27,689.77	2111-930-930-0000	2111-220-221-0000	Perm for Med thru YE

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Purpose
Road	214-2022	T & N	20,238.42	Cornerstone Earthwork LLC	Contracted Services

CHECKS		
Date	Starting No.	Ending No.
10/20/22	85783	85785
10/25/22	85786	85795
10/19/22	85796	85838

Fiscal Officer's note: the last check number used on 10/6/22 was 85782

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
10/25/22	1546-2022	1615-2022	Regular Payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1617-2022	First National Bank EFTPS	16,318.86	10/25/22	Employee & employer withholding – Federal
	Ohio Department of Taxation			Employee & employer withholding – Local School Dist
	Treasurer, State of Ohio			Employee & employer withholding – State
1543-2022	Public Employees Retirement System	43,922.11	10/28/22	Employee & employer withholding – Retirement
1544-2022	Ohio Police & Fire Pension Fund	16,010.07	10/28/22	Employee & employer withholding – Retirement
1542-2022	Regional Income Tax Agency	5,336.03	10/14/22	Salaries (Then & Now)
1545-2022	FNB Commercial Credit Card	2,450.25	10/17/22	Improvement of Parks & Recreation

Fiscal Officer's Report

Donations Received		
Received from	Amount	Description
Comm Lighting Specialists	300.00	Pickleball Donation

Total Donations Received = \$35,080.00

The health insurance rates are currently good through June 30, 2023. Fiscal Officer Jarrett shared she was told to expect an 8-10% increase and she is trying to get ahead of the game. Trustee Richter questioned the formfire application. It was determined the formfire application only needs to be completed if switching companies and it should be completed in March. Mr. Mazzurco noted we could reach out and find an "estimated" cost concerning next years rates and can negotiate. The current family deductible is at \$10,750. Administrator Purchase noted Russell Twp. raised their deductibles similar to ours to obtain a lower premium. The township would pay the first \$10,700 and the employee would be responsible for the additional \$3,000. Mr. Richter shared we should continue to work on this and stated it makes the employee more responsible for their healthcare. Fiscal Officer Jarrett said she is interested in saving money and interested in knowing what options are available. Our group consists of 35-40 people which is a small group. It was agreed they will start thinking about the insurance and the options available.

Open/Ongoing Items

Henry House: Mr. Purchase stated all paperwork has been submitted and we are still waiting to hear about the grant.

Job Descriptions: Mr. Purchase shared that things are ready to go and he is waiting upon the return of Mr. Radtke.

Cub Scout Pack #104: Fiscal Officer Jarrett e-mailed Munson Twp. and is still waiting for a response from them regarding questions she has.

Pickleball Update: The donation total is listed as \$35,080.00 which includes \$10,000 from the Park Board. Things are moving forward.

Record Retention Policy: One meeting was held already, but they want to make some changes and they will continue to work on it. This will further be discussed.

Veterans Day Ceremony Update: Mr. Purchase noted the township is in the process of putting a plan together and that he will be attending tonight's meeting and he will bring up this item. The banners are hung in the park. The signs will be placed in view after the snow and rain let up regarding the actual ceremony.

Discussions

Fiscal Officer Jarrett noted that the Road Superintendent stated she was told that an e-mail was sent to her regarding the tire grant. She is unaware of this e-mail and believes if she received an e-mail she would have forwarded it to the Road Department. She indicated she will go back through e-mails to double-check. Mr. Mazzurco recalled receiving an e-mail back in April or May regarding the dollar amount of what the different containers were going to cost. He will go back through his e-mails and locate it. Mr. Mazzurco thinks that is all that was ever sent to us.

Government Update: C 10/19/22; K 11/3/22; J 11/17

First Energy & Vegetation Management will be starting some groundwork between now and the end of the year regarding some tree trimming.

NOPEC Certification: Mr. Mazzurco noted NOPEC suggested everyone go back to their original supplier. NOPEC may be thinking about starting back up again with the discounts sometime in the spring. This can be discussed in more depth upon Mr. Radtke's return.

ENZICO (Enzo and Joe Perfetto) completed the gazebo project which included fresh paint. Phoenix Paint did the actual painting and everyone agreed it came out very nice. The project is complete.

Administrator Purchase has a running list of repairs to be considered for improvement in 2023. Those items include replacing some rotted wood on the township hall building in addition to making some changes to the sign on the township building.

Mr. Philbrick voiced his concern about pickleball and the donations received and wondered what would happen to the money if enough money was not collected and questioned if the money that was collected would be returned. Fiscal Officer Jarrett thinks Mr. Leven will reach the goal and added the NOPEC money will be used for the lighting. Fundraisers are still actively going on. The project is set to begin in spring of 2023. If it does not go through, the money will be refunded to all donors. The township has a list of all donors and the contributions made.

Jessica from Bentbrook is curious about pickleball and where it is going in the township. It was shared that Barry Leven is heading up the work.

Executive Session

2022-434 Move to enter into executive session at 6:11 P.M. pursuant to Ohio Revised Code 121.22 (G)(1) To consider the promotion and compensation of public employees. Mr. Richter seconded. Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Administrator Purchase and Fiscal Officer Jarrett were invited into the executive session. The board reentered public session at 6:35 P.M.

2022-435 Move to advertise for applicants for the BZA for a five-year term from 1/1/23 to 12/31/2027. Applicants required to be residents of Chester Twp. The proceedings of this Board are quasi-judicial and individuals who are licensed attorneys or who have legal training and experience are encouraged to apply. Advertise in Chester News, Maple Leaf, and the website. Applications to be submitted by December 30, 2022 by 4:00 P.M. to Chester Twp. Board of Trustees, 12701 Chillicothe Road, Chesterland, Ohio 44026 or via e-mail to Kelly Paulic at kpaulic@chestertwp.org. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

ADJOURNMENT:

There being no further business before the Board, Mr. Mazzurco adjourned the meeting at 6:40 P.M.

Respectfully submitted,

Patricia Jarrett, Fiscal Officer

November 3, 2022 – Motion # 2022-438
Approval Date

absent
Ken Radtke, Jr., Chairman

Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter, Trustee