

The Chester Township Board of Trustees met in special session **Wednesday, March 13, 2024** in the Town Hall Meeting Room at 7:01 A.M. Chairman Craig Richter presided.

**Roll Call:** All Trustees and the Fiscal Officer were present.

**Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag

**Leading Motion #: 2024-118**

**2024 Permanent Appropriations Work Session**

The Elected Officials and Department Heads met to review the 2024 permanent appropriations. Each department budget was reviewed in detail and adjustments were made where appropriate.

Discussion over accepting credit card payments took place.

**Executive Session**

**2024-118.** Mr. Richter moved to enter into executive session at 8:34 A.M. pursuant to Ohio Revised Code 121.22 (G) (1) to consider the discipline of a public employee.

Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Invited into the executive session is Fiscal Officer Patricia Jarrett and Township Administrator Mark Purchase. The board reentered public session at 9:17 A.M. Let the record reflect that Mr. Richter left the executive session at 8:48 A.M.

Fire Station 2 will be placed on the next agenda for discussion.

Mr. Purchase shared thoughts on an electric sign being placed in front of Townhall. He also shared the electronic sign was well received by the Planning Commission with some minor modifications.

Mr. Purchase suggested getting a court reporter for the Board of Zoning Appeals meetings. This would be typed verbatim and the cost is \$80 per hour and \$5 per page. Kathleen McCarthy, Zoning Administrative Assistant supports this based on the number of hours spent working on minutes. Conversation continued with the agreement that the Board of Trustees does not want the Board of Zoning Appeals minute meetings to be backed up again for months. There was discussion about the Board of Zoning Appeals obligation to sign the Conclusions of Facts.

**ADJOURNMENT:**

There being no further business before the Board, Mr. Mazzurco adjourned the meeting at 9:35 A.M.

Respectfully submitted,

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Patricia Jarrett, Fiscal Officer

5-15-2024 Motion # 2024-239  
Approval Date

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Craig Richter, Chairman

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Joseph C. Mazzurco, Vice-Chairman

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Ken Radtke, Jr., Trustee