

The Chester Township Board of Trustees met in regular session **Wednesday, July 24, 2024** in the Town Hall Meeting Room at **6:30 PM** Vice Chairmen, Joe Mazzurco presided.

**Roll Call:** Trustees, Joe Mazzurco and Ken Radtke were present.  
Fiscal Officer, Patricia Jarrett was present.  
Chairman, Craig Richter was absent.

**Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag

**Leading Motion #: 2024-346**

**Township Administrator**

**New Network**

The transition over to the Townships own network is going relatively well. A few minor issues but have been resolved. The completion of the new network should be finalized by the end of this week.

**Electronic Sign**

The electric sign is here, up and working. Feedback from residents has been very positive. Developing a policy for the usage of advertising, promoting, etc. will be established.

**Farmers Market at Town Hall**

Resident, Melanie Podojil spoke with the TA earlier in the week regarding a farmers market working with local farms here in Geauga County. Melanie plans on speaking at an upcoming Board of Trustees meeting to express her ideas about a Farmers Market in the Town Hall parking area.

**Department Business- Road**

**2024-346** Mr. Mazzurco moved to approve pursuant to Ohio Revised Code 505.10(A)(2) the disposal of items listed in the table below through GovDeals public auction. Said Equipment is not needed for public use and has minimal fair value if the property does not, sell it will be discarded or salvaged.

Mr. Radtke seconded.

Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

Quantity	Item
2	2500 -Gallon plastic storage tanks
1	1500-gallon storage tanks
	Banj Agro pump w/100' hose, fittings & meter nozzle-GX160

**2024-347** Mr. Mazzurco moved to approve Road Department expenditures as listed below.

Mr. Radtke seconded.

Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

PO #	Type	Amount	Payable To	Purpose
279-2024	REG	\$3,625.00	DJL Material & Supply	3-pallets of crack seal material
277-2024	REG	\$45,000.00	Lake Erie Construction CO.	Upgrade guardrails on Caves Rd, Brook Ln, Sperry Rd
276-2024	REG	\$18,500.00	Aeromark Co, LLC	Striping of Various Roads

**Department Business- Fire**

**2024-348** Mr. Mazzurco moved to approve after the fact a 90 day leave of absence for part-time PM/FF Jon Havel beginning July 18, 2024 for personal reasons.  
Mr. Radtke seconded.  
Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

**2024-349** Mr. Mazzurco moved to approve after the fact, permission be granted for Assistant Chief Andrew Nagy to park his camper trailer attached to truck on Fire Station #2 property for the timeframe 7-17-24 through 7-19-24.  
Mr. Radtke seconded.  
Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed

**2024-350** Mr. Mazzurco moved to approve Fire Department expenditures as listed below.  
Mr. Radtke seconded.  
Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

PO #	Type	Amount	Payable To	Purpose
280-2024	REG	&1,247.00	UH Corp. Health	Pension Physicals

**Department Business- Police**

No business at this time.

**Department Business- Zoning**

No business at this time.

**New Business**

**2024-351** Mr. Mazzurco moved to approve and sign the proposed "Declaration of Necessity Resolution" to levy a tax in excess of the Ten Mill Limitation, for the purpose of 5705.19J a Police Department Renewal Levy of .50 Mills.  
Mr. Radtke seconded.  
**Roll Call Vote:** Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

**2024-352** Mr. Mazzurco moved to approve and sign the proposed "Declaration of Necessity Resolution" to levy a tax in excess of the Ten Mill Limitation, for the purpose of 5705.19J a Police Department Renewal Levy of 2.50 Mills.  
Mr. Radtke seconded.  
**Roll Call Vote:** Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

The 2 Police levies originated from 1980 and 1991.

**2024-353** Mr. Mazzurco moved to approve and sign the proposed "Declaration of Necessity Resolution" to levy a tax in excess of the Ten Mill Limitation, for the purpose of 5705.19G a Road Department Renewal Levy of 1.50 Mills.  
Mr. Radtke seconded.  
**Roll Call Vote:** Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter; absent. Motion passed.

**2024-354** Mr. Mazzurco moved to approve and sign the proposed "Declaration of Necessity Resolution" to levy a tax in excess of the Ten Mill Limitation, for the purpose of 5705.19G a Road Department Renewal Levy of 2.50 Mills.

Mr. Radtke seconded.

**Roll Call Vote:** Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter; absent. Motion passed.

**Township Park**

**2024-355** Mr. Mazzurco moved to approve the use of the Chester Township properties as listed below:

Mr. Radtke seconded.

Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
Nicole Sizler/WGHS Wrestling	8-17-24	TH PKG Lot	9-1 PM	Car Wash Fundraiser
Diana Chalmers/VN Services	8-7-24	PAV East	3-6 PM	Company Picnic

**Financial Items**

**2024-356** Mr. Mazzurco moved to approve the increase in revenue and increase in appropriations as provided in the table below and requested by the Fiscal Officer.

Mr. Radtke seconded.

**Roll Call Vote:** Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

INCREASE IN REVENUE		
ACCOUNT#	TYPE	AMOUNT
2282-805-0019	Other Local Grants	\$5,000.00

INCREASE IN APPROPRIATIONS		
ACCOUNT#	TYPE	AMOUNT
2282-220-190-0019	Other Salaries	\$5,000.00

**2024-357** Mr. Mazzurco moved to approve after the fact the online payment vouchers as listed below. The medical premium invoices were not received in time for payment prior to August 1st.

Mr. Radtke seconded.

Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
07/22/2024	2025-2024	2027-2024

**2024-358** Mr. Mazzurco moved to approve financial transactions as listed below.  
 Mr. Radtke seconded.  
 Mr. Mazzurco, yes; Mr. Radtke, yes; Mr. Richter, absent. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	\$500.00	2111-930-930-0000	2111-220-319-0012	Prof/Tech Services

PURCHASE ORDERS					
Dept	PO #	Type	Amount	Payable To	Purpose
FI	273-2024	REG	\$300.00	Geauga Growth Part.	Lunch Fees for TY2025 Safety Council Year
FI	274-2024	REG	\$3,156.50	Mansour Gavin LPA	Final Pmt Legal Counsel
FI	275-2024	REG	\$650.00	Glenn's Property Services	Water & Sewer
FI	279-2024	REG	\$1655.31	Rhino Networks	Licenses
FI	281-2024	REG	\$2,032.85	Schaeffer IT Enterprises	Profess. Tech Services

CHECKS		
Date	Starting No.	Ending No.
7-30-24	87685	876689
7-24-24	87690	87691

Fiscal Officer's note: the last check number used on 7/11/24 was 87684

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
7-24-24	2028-2024	2098-2024	Payroll

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
2100-2024	First National Bank EFTPS	\$19,136.16	7/30/24	Employee & employer withholding – Federal
2101-2024	Ohio Department of Taxation	\$131.93	8-15-24	Employee & employer withholding – Local School Dist
2102-2024	Treasurer, State of Ohio	\$3,426.00	7-30-24	Employee & employer withholding – State
2104-2024	Public Employees Retirement System	\$50,252.39	8-22-24	Employee & employer withholding – Retirement
2105-2024	Ohio Police & Fire Pension Fund	\$25,690.99	8-22-24	Employee & employer withholding – Retirement
2103-2024	RITA	\$2,542.07	7-30-24	

**Executive Session**

**2024-359** Mr. Mazzurco moved to enter executive session at 6:58 PM pursuant to Ohio Revised Code 121.22 (G) (1) to consider the compensation and discipline of public employee(s) and Ohio Revised Code 121.22 (G) (4) negotiation with public employee(s) concerning compensation or other items and conditions of their employment.

Mr. Radtke seconded.

**Roll Call Vote:** Mr. Mazzurco, yes; Mr. Radtke, yes. Mr. Richter, absent. Motion passed.

Invited into the executive session was Township Administrator, Mark Purchase and Fiscal Officer, Patricia Jarrett. The Board reentered public session at 7:41 PM.

No motions resulted in the executive session.

**Open/Ongoing Items**

**Township Records Commission**

No update at this time

**Fraud Training**

This item is still ongoing.

**Update New Hire Packet**

This is complete and the letter is updated.

**Senate Capital/State Funding**

No update at this time

**Road Department Roof Project**

Contracts are being structured for the project

**Limited Home Rule**

No update at this time

**Upcoming Items/Deadlines**

**Unity Day-** August 25<sup>th</sup> @ WG High School 11am-5PM

**The Great Geauga County Fair-** Registration is complete. Attending on Sunday, Sept. 1<sup>st</sup> 10-2pm

**Senior Clean-Up-** September 9-12<sup>th</sup> (Possibly Friday)

**Community Clean-Up Day-** September 14<sup>th</sup> @ Recycling Park

**Government Update:** CR 7/24; JM 8/08; KR 8/22

**ADJOURNMENT:**

There being no further business before the Board, Mr. XXXXXXXXXXXX adjourned the meeting at XXXXX

Respectfully submitted,

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Patricia Jarrett, Fiscal Officer

8-8-24 Motion # 2027-372  
Approval Date

\_\_\_\_\_  
Craig Richter, Chairman

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Joseph C. Mazzurco, Vice-Chairman

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Ken Radtke, Jr., Trustee

