

The Chester Township Board of Trustees met in regular session **Tuesday, August 27, 2024** in the Town Hall Meeting Room at **6:00 PM** Chairman Craig Richter presided.

**Roll Call:** All Trustees and the Fiscal Officer were present.

**Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

**Leading Motion #: 2024-402**

**Woodchipper / Road Department**

Due to August 6<sup>th</sup> storm, the Road Department woodchipper needs updating. Upgrading the woodchipper could get more done effectively. The Road Department has been consistently working with the woodchipper for 3 weeks. Restoration to the township will be ongoing and required. This discussion will continue.

**OTARMA Update**

Andy Leitch, representative of OTARMA, joined the Board of Trustees meeting via telephone. Mr. Leitch fielded multiple “what if” scenarios and questions from the Trustees regarding all departments. This informative phone call helped make the final decision for the right insurance plan.

**2024-402** Mr. Richter moved to approve and authorize the following deductible increases to the Township’s insurance policy for 2024/2025 and notify OTARMA to incorporate the changes and to prepare a final invoice: Auto Liability from zero to: 1,000.00 General Liability from zero to: \$1,000.00 Auto Deductible from \$1,000.00 to: \$ 2,500.00 Dishonestly Limit Deductible from \$10,000.00 to: \$100,000.00.

Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

**Reserve Funds**

Reserve Funds help ensure that there are resources available to address unforeseen financial needs without disrupting the overall budget. It also is designed to save for future expenses such as building structures and equipment. The Board of Trustees will establish reserve funds to help financially manage future projects and unforeseen financial needs.

Township Administrator, Mark Purchase suggested inviting a representative from the Geauga County Budget Committee to assist with further questions regarding reserve funds that the Board of Trustees may have. This discussion will continue.

**2025 Temporary Appropriations Budget**

The Board of Trustees discussed moving forward with reserve funds will play a significant role with the 2025 Appropriation Budget.

**Executive Session**

**2024-403** Mr. Richter moved to enter into executive session at 7:06 PM pursuant to Ohio Revised Codes 121.22 (G) (1) to consider the compensation and discipline of public employees.

Invited into the executive session is Township Administrator Mark Purchase and Fiscal Officer Patricia Jarrett.

Mr. Mazzurco seconded.

**Roll Call Vote:** Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

The Board reentered public session at 7:20 PM.

No motions coming out of the executive session.

**ADJOURNMENT:**

There being no further business before the Board, Mr. Richter adjourned the meeting at 7:20 PM.

Respectfully submitted,



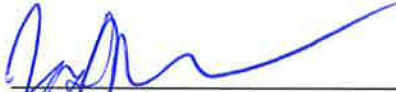
Patricia Jarrett, Fiscal Officer

9/5/2024 Motion # 2024-405

Approval Date



Craig Richter, Chairman



Joseph C. Mazzurco, Vice-Chairman



Ken Radtke, Jr., Trustee

