

The Chester Township Board of Trustees met in regular session on **Wednesday, November 27, 2024** in the Town Hall Meeting Room at **8:00 AM** Chairman Craig Richter presided.

Roll Call: All Trustees and the Fiscal Officer were present.

Pledge of Allegiance to the Flag

The Board led the audience to recite the Pledge of Allegiance to the Flag.

Leading Motion #: 2024-556

Road Superintendent, John Onyshko and the Board of Trustees discussed the various road projects, along with ownership of the right of ways and the cost of new road development.

Executive Session

2024-556 Mr. Richter moved to enter into executive session at 8:15 AM pursuant to Ohio Revised Code 121.22 G(4) reviewing negotiations with public employees concerning their compensation and other terms and conditions of their employment.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

Invited in executive session were Chief Craig Young, Captain Jeff Sherwood, Township Administrator Mark Purchase and Fiscal Officer Patricia Jarrett.

Chief Young and Captain Sherwood exited at 8:56 AM.

Chief Shaw and Assistant Chief Nagy entered at 8:57 AM. Both exited at 9:28 AM.

The Board reentered the public session at 9:34 AM.

2024-557 Mr. Richter moved to approve and increase the employment status of Zoning Inspector Chris Alusheff to full-time, effective immediately. This position will receive an hourly rate of \$32.69. This status includes 40 hours of vacation time issued immediately, which also includes a one-time carryover into 2025. He will receive an additional 40 hours, on January 1, 2025.

Mr. Mazzurco seconded. Vote unanimous; Motion passed.

Approval of Minutes

2024-558 Mr. Richter moved to approve the Board of Trustees meeting minutes for 10/16/24 as presented to the Board by the Fiscal Officer.

Mr. Mazzurco seconded. Vote unanimous; Motion passed.

2024-559 Mr. Richter moved to approve the Board of Trustees meeting minutes 10/31/24 as presented to the Board by the Fiscal Officer.

Mr. Mazzurco seconded. Vote unanimous; Motion passed.

Department Business- Road

2024-560 Mr. Richter moved to authorize and establish Trustee Craig Richter to serve as the Chief Executive Officer and certifying representative on behalf of the Chester Township Board of Trustees to submit an application to participate in the Ohio Public Works Commission / State Capital Improvement and/or Local Transportation Improvement program(s) and execute contracts and required.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-561 Mr. Richter moved to approve and attest the Chester Township Fiscal Officer to sign a "Certificate of Local Funds", thereby ensuring that Chester Township has, will have, or will collect the appropriate amount of funds required and will ensure that the loan funds are paid back in full.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-562 Mr. Richter moved to approve, sign, and submit the State of Ohio's Public Works Commissions application for financial assistance, as prepared by the Geauga County Engineer's Office and in relation to TR 009 OH Sperry Rd and TR 0097 Sherman Road resurfacing project RS-CHE-V-2025.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-563 Mr. Richter moved to approve the funds for a new mechanic's Dell Laptop up to \$2000.00 using FNB Credit Card.

Mr. Mazzurco seconded.

Mr. Richter, yes; Mr. Mazzurco, no; Mr. Radtke, yes. Motion passed.

2024-564 Mr. Richter moved to amend motion **2024-538** to read as follows: Move to approve and sign the contract adjusting Change Order for the County Line Road resurfacing project RS-CHE-V-2024, as recommended and requested by the Geauga County Engineer's Office. This change order results in a net reduction in cost of \$3,098.29.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-565 Mr. Richter moved to amend motion **2024-539** to read as follows: Move to approve and authorize payment of the final invoice for the County Line Road resurfacing project RS-CHE-V-2024, to Karvo Companies, Inc. in the amount of \$315,831.15, as recommended and requested by the Geauga County Engineer's Office.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-566 Mr. Richter moved to amend motion **2024-540** to read as follows: Move to approve, sign, and authorize the final OPWC funds disbursement of \$75,000.00 for the County Line Road resurfacing project RS-CHE-V-2024, as recommended and requested by the Geauga County Engineer's Office.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-567 Mr. Richter moved to approve Road Department expenditures as listed below.
Mr. Mazzurco seconded. Vote unanimous; Motion passed.

PO #	Type	Amount	Payable To	Purpose
366-2024	REG	\$1289.70	Kalida Truck Equipment Inc	Replace salt spreader control screen
368-2024	REG	\$1813.00	Communications Services	14-Motorola Remote Speakers
367-2024	REG	\$7500.00	Neotreks, Inc	PlowOps Software

Department Business- Fire

Wexcards

The Fire Department is requesting a Wexcards account for a secondary resource for fuel. This recent request follows a fuel tank pipe repair on the property. The Wexcards account will be used only as a secondary resource if fuel is unavailable on the property.

2024-568 Mr. Richter moved to approve the reimbursement of \$167.92 to the class instructor for refreshments at the Fire Department’s CPR/Babysitting classes.
Mr. Mazzurco seconded. Vote unanimous; Motion passed.

2024-569 Mr. Richter moved to approve after the fact, a leave of absence for part-time paramedic/firefighter Joseph Pavilonis. The leave of absence will begin Tuesday November 25, 2024 and will end on or before February 25, 2024.
Mr. Mazzurco seconded. Vote unanimous; Motion passed.

2024-570 Mr. Richter moved to approve after the fact the accepting of a \$5,000 donation from the Geauga Aerie #2261 Fraternal Order of Eagles- 317 Water Street Chardon, Ohio 44024.
Mr. Mazzurco seconded. Vote unanimous; Motion passed.

2024-571 Mr. Richter moved to approve Fire Department expenditures as listed below.
Mr. Mazzurco seconded. Vote unanimous; Motion passed.

PO #	Type	Amount	Payable To	Purpose
365-2024	REG	\$1100.00	BAK Industries	Truck Bed Tri-Fold Tonneau Cover
364-2024	REG	\$1499.00	Decked	Cargoglide Truck Bed Drawer System
363-2024	REG	\$3585.00	Feniex Industries Inc.	Emergency Lighting Package
362-2024	REG	\$1900.00	Ohio Fire Chief Association	Ohio Fire Exec. Officer Training Course

Department Business- Police

2024-572 Mr. Richter moved to approve, sign, and adopt the amended Resolution of amounts and rates, as provided and determined by the Geauga County Budget Commission, thereby authorizing the necessary tax levies, and certifying them to the County Auditor.

Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-573 Mr. Richter moved to approve Police Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; Motion passed.

PO #	Type	Amount	Payable To	Purpose
360-2024	REG	\$1852.00	Atwell's Police & Fire Equip. Co	Misc. Rifle Accessories
369-2024	REG	\$2,647.20	Vance's Law Enforcement Inc.	Ammunition

New Business

Election for OTARMA Board of Directors

The Board of Trustees will review the candidates and place a motion at the next Board of Trustees meeting.

2024-574 Mr. Richter moved to approve \$224.00 payable to the Geauga County Township Association for Ken Radtke, Joe Mazzurco, Craig Richter, Mark Purchase, Patricia Jarrett, Chris Alusheff and Kim Bican to attend the January 8, 2025 Quarterly Dinner Meeting hosted by Hambden Township. Mr. Mazzurco seconded. Vote unanimous; Motion passed.

Financial Items

2024-575 Mr. Richter moved to approve the 2025 Chester Township Temporary Appropriations in the amount of \$ 10,607,322.20 as presented by the Fiscal Officer. Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

2024-576 Mr. Richter moved to approve financial transactions as listed below. Mr. Mazzurco seconded. Vote unanimous; Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	\$15,070.00	2111-930-930-0000	211-220-190-6001	Payroll
FD	\$11,000.00	2111-760-730-0080	2111-220-190-6001	Payroll
FD	\$2,306.49	2111-220-599-0300	2111-220-190-6001	Payroll
FD	\$2,431.68	2111-220-410-0315	2111-220-190-6001	Payroll
FD	\$1,600.00	2111-220-360-0012	2111-220-190-6001	Payroll
FD	\$2,708.22	2111-220-330-6013	2111-220-190-6001	Payroll
FD	\$2,600.00	2111-220-318-0310	2111-220-190-6001	Payroll
FD	\$5,000.00	2111-220-315-0000	2111-220-190-6001	Payroll
FD	\$40,000.00	2111-220-221-0006	2111-220-190-6001	Payroll
FD	\$495.01	2111-760-740-0323	2111-220-215-0000	Payroll
FD	\$3700.00	2111-220-599-8000	2111-220-215-0000	Payroll
FD	450.00	2111-220-599-0000	2111-220-215-0000	Payroll
FD	157.97	2111-220-490-0309	2111-220-215-0000	Payroll
FD	1408.09	2111-220-430-0000	2111-220-215-0000	Payroll
FD	151.00	2111-220-330-6014	2111-220-215-0000	Payroll
FD	774.00	2111-220-330-0000	2111-220-215-0000	Payroll
FD	2030.50	2111-220-323-0318	2111-220-215-0000	Payroll
FD	2300.00	2111-220-318-0311	2111-220-215-0000	Payroll
FD	700.00	2111-220-318-0001	2111-220-215-0000	Payroll

CHECKS		
Date	Starting No.	Ending No.
12/03/24	87783	87791
11/27/24	87792	87793
11/19/24	87781	87782
Fiscal Officer's note: the last check number used on 11/14/24 was 87780		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
12/3/24	3232-2024	3300-2024	Payroll

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
11/27/24	3304-2024	3350-2024

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
3302-2024	First National Bank EFTPS	\$21,692.49	12/03/24	Employee & employer withholding – Federal
	Ohio Department of Taxation			Employee & employer withholding – Local School Dist
3303-2024	Treasurer, State of Ohio	\$3,786.20	12/03/24	Employee & employer withholding – State
	Public Employees Retirement System			Employee & employer withholding – Retirement
	Ohio Police & Fire Pension Fund			Employee & employer withholding – Retirement

Discussion

Auto Renewal Contracts/Calendar- Compile the list of auto renewal contracts for the 2025 year.

Rogish Farms Donation- 7 Wreaths for the Cemetery- No update at this time

Health Insurance (Opt-Out) Policy / Language- No update at this time

Proclamation for Lloyd Williamson-Complete proclamation for the celebration at Winter Fest.

Open/Ongoing Items

- **Township Records Commission-** No update
- **Road Department Roof Project -**No update
- **Limited Home Rule -**No update

Upcoming Items/Deadlines

- **Rotary Winter Fest-November 30th-** Donation of portable lighting from Mike Mazzurco and Brian Fife of Chester.
- **GCTA Meeting/Dinner January 8th-RSVP by next BOT meeting(Dec. 12th)-**Registration complete

Executive Sessions

2024-577 Mr. Richter moved to enter into executive session at 10:15 AM pursuant to Ohio Revised Code 121.22 G(1), to consider the discipline, employment and compensation of public employee(s). Mr. Mazzurco seconded.

Roll Call Vote: Mr. Richter, yes; Mr. Mazzurco, yes; Mr. Radtke, yes. Motion passed.

ADJOURNMENT:

There being no further business before the Board, Mr. Richter adjourned the meeting at 10:15 AM.

Respectfully submitted,



Patricia Jarrett, Fiscal Officer



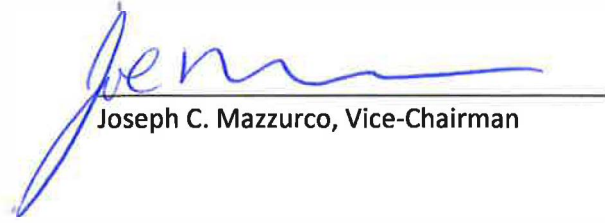
Craig Richter, Chairman



Ken Radtke, Jr., Trustee

12-12-24 Motion #:2024-601

Approval Date



Joseph C. Mazzurco, Vice-Chairman