

The Chester Township Board of Trustees met in Regular session on **Thursday, January 9, 2025** in the Town Hall Meeting Room at **4:00 PM** Chairman Ken Radtke Jr. presided.

Roll Call: All Trustees and the Fiscal Officer were present.

Pledge of Allegiance to the Flag

The Board led the audience to recite the Pledge of Allegiance to the Flag.

Leading Motion #: 2025-01

Executive Session

2025-01 Mr. Radtke moved to approve to enter into executive session at 4:01 PM pursuant to Ohio Revised Code 121.22 (G) (1) to consider the compensation of public employee(s) and Ohio Revised Code 121.22 (G) (4) to review negotiations and bargaining sessions with public employees. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Invited into the executive session is Township Administrator Mark Purchase, Fiscal Officer Patricia Jarrett, Fire Chief William Shaw and Assistant Fire Chief Andrew Nagy.

Chief Shaw and Assistant Chief Nagy left at 5:08 PM.

Police Chief Craig Young and Police Captain Jeff Sherwood entered at 5:08 PM.

Chief Young and Captain Sherwood left at 6:01 PM.

Michael Zhelesnik joined via cell phone at 6:01 PM and ended the phone call at 6:13 PM

The Board reentered public session at 6:32 PM.

Approval of Minutes

2025-02 Mr. Radtke moved to approve the Board of Trustees meeting minutes for **12/5/24, 12/12/24, 12/27/24** as presented to the Board by the Fiscal Officer. Mr. Mazzurco seconded. Vote unanimous; motion passed.

Department Business- Road

2025-03 Mr. Radtke moved to approve after the fact the resignation of seasonal employee Gary Huston effective November 24, 2024. Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-04 Mr. Radtke moved to approve the 2025 - 2027 collective bargaining agreement between the Chester Township Trustees and the International Association of Firefighters Local 5331 effective January 5, 2025.

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Department Business- Police

2025-05 Mr. Radtke moved to Per the terms of the conditional offer of reinstatement, move to approve the recommendation of the Police Chief and authorize the reinstatement of Shaun Powers to the position of full-time police officer, effective Sunday/January 12th, 2025, at the Step 4 Officer Classification/pay grade of \$36.22 per hour, \$75,339.15 annually.

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Department Business- Zoning

Mr. Radtke informed the board of the upcoming joint meeting with the Board of Trustees, Zoning Commission and the Board of Zoning Appeals at the regular Board of Trustees meeting on January 23, 2025.

New Business

2025-06 Mr. Radtke moved to not request a hearing with the Ohio Division of Liquor Control for a transfer of a D1 and D2 liquor licenses from Perky Kettle LTD and a new application for a D3 liquor license at DBA Perky Kettle 8394 Mayfield Road, Chesterland, Ohio 44026

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2025-07 Mr. Radtke moved to approve payment to employees for 2024 vacation balances per the Township policy manual as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

<u>Employee</u>	<u>2024 Hours</u>	<u>Employee</u>	<u>2024 Hours</u>
<u>Andrew Nagy</u>	<u>72</u>	<u>John Onyshko</u>	<u>120</u>
<u>Craig Young</u>	<u>42</u>	<u>Jeff Sherwood</u>	<u>28</u>
<u>Mary Lou Florentine</u>	<u>35.5</u>		

2025-08 Mr. Radtke moved to approve payment to employees for 2024 holiday balances per the Township policy manual as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

<u>Employee</u>	<u>2024 Hours</u>
<u>John Onyshko</u>	<u>18</u>

Township Park

2025-09 Mr. Radtke moved to approve the use of the Chester Township properties as listed below: Mr. Mazzurco seconded. Vote unanimous; motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
WG Girl Scouts	March: 8,9,15,16,22,23,29,30	TH Parking Lot	10am-4pm	GS Cookie Sales

Financial Items

2025-10 Mr. Radtke moved to approve financial transactions as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
GEN	\$500.00	1000-930-930-0000	1000-110-599-0300	Dues and Subscriptions

PURCHASE ORDERS					
Dept	PO#	Type	Amount	Payable To	Purpose
FD	109-2025	REG	\$574.30	Expert IT LLC	MS Office 365 Licenses
PD	109-2025	REG	\$574.30	Expert IT LLC	MS Office 365 Licenses
RD	109-2025	REG	\$574.30	Expert IT LLC	MS Office 365 Licenses

CHECKS		
Date	Starting No.	Ending No.
1/14/25	87818	87825
1/14/25	87826 Void	87827
1/09/25	87828	87841

Fiscal Officer's Note: the last check number used on 12/31/24 was 87817

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
1/14/25	Jan-25	69-2025	Payroll

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
1/9/24	73-2025	140-2025

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
71-2025	First National Bank EFTPS	\$22,520.50	1/14/25	Employee & employer withholding – Federal
72-2025	Treasurer, State of Ohio	\$3,851.41	1/14/25	Employee & employer withholding – State
3606-2024	Public Employees Retirement System	\$57,747.31	12/31/24	Employee & employer withholding – Retirement

Fiscal Officer's Report

Patricia Jarrett gave an update related to processes that are still ongoing regarding social security, W-2, Bureau of Worker's Compensation and closing the 2024 fiscal year.

Open/Ongoing Items

Township Records Commission

Mr. Radtke, Mrs. Jarrett and Mr. Purchase will be working on this process.

Road Department Roof Project

The Board of Trustees discussed all options from roof repair to full building replacement. The discussion will continue.

Limited Home Rule

No update at this time.

Hometown Heroes

An upcoming meeting will be scheduled with Morgan Litho Company who will produce the banners and finalize the design for Chester. Once weather is feasible, identifying the telephone poles for First energy and a contract will be established. The banners will be placed on the designated poles before Memorial Day weekend through Veteran's Day. The banners are then given to the purchaser to keep.

Upcoming Items/Deadlines

Chester Hosting the GCTA Meeting/Dinner on July 9, 2025

No update at this time.

The Gateway- Chester Township Newsletter

The Trustees discussed the distribution of the newsletter. Mail separately or combine with Chesterland News. More information is needed and no decision was made.

Government Update- 1/9/24 ,CR; 1/23/24 KR, 2/6; JM

Adjournment:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 6:54 PM.

Respectfully submitted,



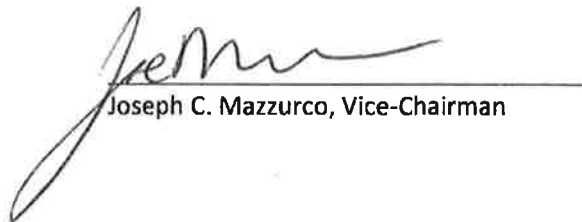
Patricia Jarrett, Fiscal Officer

1-23-25 Motion # 2025-12

Approval Date



Ken Radtke, Jr., Chairman



Joseph C. Mazzurco, Vice-Chairman



Craig S. Richter, Trustee