

The Chester Township Board of Trustees met in regular session on Thursday, March 6, 2025 in the Town Hall Meeting Room at 5:30 PM Chairman Ken Radtke Jr. presided.

Roll Call: All Trustees and the Fiscal Officer were present.

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Leading Motion #: 2025-72

Executive Session

2025-72 Mr. Radtke moved to enter into executive session at 5:33 PM pursuant to Ohio Revised Code 121.22 G(1), to consider compensation and discipline of a public employee(s).

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Invited into the executive session is Township Administrator Mark Purchase and via telephone Michael Zhelesnik.

Michael Zhelesnik left via telephone at 5:53 PM

The Board reentered public session at 6:01 PM

Approval of Minutes

2025-73 Mr. Radtke moved to approve the Board of Trustees meeting minutes for 2/13/25, 2/20/25 and 2/24/25 as presented to the Board by the Fiscal Officer.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

Township Administrator

Township Administrator, Mark Purchase is seeking guidance from the Board of Trustees in regards to ceasing the manufacturing of mulch at Abate's Greenhouse property. Mr. Purchase was advised from the Board of Trustees to continue discussions and to assist in establishing an agreement with the business owners.

Department Business- Road

2025-74 Mr. Radtke moved to accept the resignation of Nolan Fardink from the Chester Township Road Department effective Mar. 13, 2025.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-75 Mr. Radtke moved to approve Road Department expenditures as listed below.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Purpose
138-2025	REG	\$2,400.00	Southeastern Equip. Co. Inc.	Aftermarket Hood Assy For case 580 Backhoe
139-2025	REG	\$1,200.00	Schaeffer IT Enterprises	New Computer For Cemetery Sexton
147-2025	REG	\$2,100.00	Winter Equip. Co. Inc.	Razor XL System 10FT SHP
144-2025	REG	\$2,000.00	Glenn's Property Services	Water & Sewage
145-2025	REG	\$3,000.00	Illumination Co.	Electricity

Department Business- Fire

2025-76 Mr. Radtke moved to approve accepting the grant award from the 2025 Equipment Grant from the Ohio Department of Commerce, Division of State Fire Marshal (SFM), totaling \$24,495.00. These grant funds will be used to purchase necessary firefighting gear for personnel and equipment to be placed on apparatus.

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2025-77 Mr. Radtke moved to accept the resignation, after the fact, of Part-Time PM/FF Ryan Bayden effective March 4th, 2025.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-78 Mr. Radtke moved to approve Fire Department expenditures as listed below.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Purpose
137-2025	REG	\$721.00	Knox Company	1 yr. Knoxconnect cloud license 5/19/25-5/19/26
143.2025	TNN	\$1,010.68	Chester Auto Repair LLC	Repair/Replmnt. of brakes on Ford Expl.
141-2025	REG	\$970.89	Atwell's Police & Fire Equip. Co	Uniforms

Department Business- Police

2025-79 Mr. Radtke moved to approve and authorize the issuance of the proposed conditional offer of employment, as recommended by the Police Chief to Thomas J. Bowser for the position of full-time police officer.

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2025-80 Mr. Radtke moved to approve and authorize the order of one 2025 RAM 1500 SSV from Ganley Village CDJRF, 8505 Mentor Ave., Mentor, Oh. 44060 in the amount of \$42,752.00 from appropriated line-item 2081-760-750-0000 (Motor Vehicles)

Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-81 Mr. Radtke moved to approve and authorize the purchase and installation of emergency equipment for the 2025 Ram police vehicle. Equipment purchase and installation will be handled through Hall Public Safety (8291 Darrow Rd. Twinsburg, Oh. 44087) in the amount of \$17,300 from appropriated line-item 2081-760-750-0302 (Motor Vehicle Accessories)

Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-82 Mr. Radtke moved to approve Police Department expenditures as listed below.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Purpose
140-2025	TNN	\$7,596.00	Brite Computers	GETAC Cloud-Monthly Plan, License & Maint.

Department Business- Zoning

2025-83 Mr. Radtke moved to appoint, as an alternate, Justin D. Enger to the Chester Township Board of Zoning Appeals effective March 10, 2025 and to expire on 12/31/27.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

7:00 PM Joint Meeting with the Zoning Commission and the Board of Trustees

The discussion related to an accessory building in the side yard continued with the Zoning Commission and the Board of Trustees.

New Business

2025-84 Mr. Radtke moved to approve and authorize Trustee Joe Mazzurco to sign the Drop-Off Improvement Grant Agreement and the Go Green Community Grant Agreement between the GTSWMD and Chester Township, both are effective March 6th, 2025 and include a \$3,500.00 grant to be used towards associated expenses that Township incurs.

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2025-85 Mr. Radtke moved to approve pursuant to Ohio Revised Code 515.10 (A) (7) the disposal of the following Township items listed in the table below. Said equipment has been replaced and has no value.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

HP Desktop computer	Planar monitor
Corded keyboard	Corded mouse

Township Park

Mr. Mazzurco mentioned is the last year of the contract for the company that landscapes the Township property. Mr. Mazzurco also received a quote for the Parkside Park cleanup and will discuss at the next meeting.

2025-86 Mr. Radtke moved to approve the use of the Chester Township properties as listed below:

Mr. Mazzurco seconded. Vote unanimous; motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
Perennial Gardeners of Chester	5/9 and 5/10	Thall Parking Lot	3-7pm/6-3pm	Plant Sale
Perennial Gardeners of Chester	5/28	Thall Mtg Room	6:30-9PM	Club Meeting

Financial Items

The Fiscal Officer and Township Administrator met via zoom with Mara McClain from the Bureau of Workers' Compensation and discussed the previous four year look back, assessments and claims.

The Fiscal Office received a new computer and printer from UAN which are operating.

Lake Business Products representative met with the Fiscal Officer regarding new copiers. When the agreement is complete, the current equipment will be exchanged for new equipment mid-May of 2025.

2025-87 Mr. Radtke moved to approve after the fact the following checks for medical premiums. The premiums were due prior to the next regular Board of Trustees meeting.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

Check No.	Date
87874	2/21/25
87875	2/25/25

2025-88 Mr. Radtke moved to approve financial transactions as listed below.
 Mr. Mazzurco seconded. Vote unanimous; motion passed.

PURCHASE ORDERS					
Dept	PO#	Type	Amount	Payable To	Purpose
GEN	142-2025	REG	\$500.00	CLN Portable Rest.Rm Service	Portable Restrml.Parkside
GEN	146-2025	REG	\$5,000.00	Illuminating Co.	Electricity

CHECKS		
Date	Starting No.	Ending No.
3/11/25	87876	87884
Fiscal Officer's note: The last check number used on 2/25/25 was 87875		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
3/11/25	558-2025	625-2025	Payroll

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
3/6/25	629-2025	693-2025

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
627-2025	First National Bank EFTPS	\$23,896.46	3/11/25	Employee & employer withholding – Federal
628-2025	Treasurer, State of Ohio	\$4,133.23	3/11/25	Employee & employer withholding – State

Open/Ongoing Items

Township Records Commission

No update at this time.

Road Department Roof/Building Project

Three different companies are interested in the project. The Township Administrator will arrange meetings with each company, including the Road Superintendent, Capt. Sherwood and Mr. Radtke. Once the information is collected it will then be introduced to the Board of Trustees at a future meeting.

Stormwater Project/Hancock Park-

Mr. Radtke will contact Andy Haupt from the Geauga County Engineer's Office for an update on this project.

Upcoming Items/Deadlines

GCTA Meeting/Dinner on Wednesday, April 9, 2025 at Munson Town Hall-RSVP Due April 4, 2025

A reminder email and a motion will be placed on the March 20, 2025 Board of Trustees meeting for the reservation, attendees and payment for this event.

Chester Hosting the GCTA Meeting/Dinner on July 9, 2025

A meeting will be scheduled to discuss the details of this meeting/dinner.

Discussions

2025 Department Goals

No update at this time.

Government Update- 3/6, KR 3/20, JM 4/3, CR

Executive Session

2025-89 Mr. Radtke moved to enter into executive session at 7:46 PM pursuant to Ohio Revised Code 121.22(G) (2) to consider the purchase of property and pursuant to Ohio Revised Code 121.22 (G) (1) to consider compensation and discipline of a public employee(s).

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Invited into the executive session is Township Administrator Mark Purchase and Fiscal Officer Patricia Jarrett.

Mark Purchase left at 8:03 PM

The Board reentered public session at 8:38 PM

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 8:38 PM.

Respectfully submitted,




Patricia Jarrett, Fiscal Officer

4/3/25 Motion # 2025-103
Approval Date



Ken Radtke, Jr., Chairman



Joseph C. Mazzurco, Vice-Chairman

Absent

Craig S. Richter, Trustee