

The Chester Township Board of Trustees met in regular session on Thursday, March 20, 2025 in the Town Hall Meeting Room at 6:30 PM Vice Chairman Joe Mazzurco presided.

**Roll Call:** Present Elected Officials: Joseph Mazzurco, Craig Richter and Patricia Jarrett  
Absent: Ken Radtke

**Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

**Leading Motion #: 2025-73**

**Department Business- Road**

**Northward Point (Ward Drive)**

Northward Point is a concrete road that is in horrible condition with damage throughout. The Road Department has repaired this road several times filling and sealing cracks. Ward Drive is a half chip/seal and half paved road. The Road Superintendent is looking for guidance from the Board of Trustees regarding repairing North Point or reconstruction of North Point and Ward together. The Board of Trustees will assess the road as well.

**Road Department parking lot (Main area, inside the gate)**

Due to the constant traffic between Road Department vehicles and the Fire Department, this area has deteriorated and needs repair. No decision was made.

**Gattozzi Funeral Home Exit on Ward Drive**

The Board of Trustees and the Road Superintendent discussed a road pipe repair on Ward Drive by Gattozzi's Funeral Home exit area. They concluded not to change the road pipe but will replace the drive pipe and the catch basin. Gattozzi's Funeral Home will be financially responsible for the repaving of their apron once the replacement is completed.

**2025-73** Mr. Mazzurco moved to approve the Conditional Offer of Employment for Mike Petronzio as a Part-time Seasonal Ground personnel.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-74** Mr. Mazzurco moved to approve a PO for Van Curen Services in the amount of \$5,000.00 for various tree removal using account number 2031-330-360-0000 Contracted Services

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-75** Mr. Mazzurco moved to approve the Conditional Offer of Employment to Michael Durdella for the position of Part Time Seasonal Grounds

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-76** Mr. Mazzurco moved to approve Road Department expenditures as listed below.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Purpose
150-2025	REG	\$1784.60	Hall Public Safety Co.	Strobe Lights for Bucket Truck
151-2025	REG	\$1500.00	Safety Resources Co. of Ohio Inc.	Bucket Truck Certification
152-2025	REG	\$1668.00	Lacal Equipment Inc. 113	John Deer Mover Blade
153-2025	REG	\$3500.00	J & L Door Service	Preventive Maint-Garage Door
154-2025	REG	\$3500.00	Cintas Centralized A/R	Uniform/Shop Supplies
155-2025	REG	\$3000.00	Unifirst	Safety Supplies
156-2025	REG	\$5000.00	Village Outdoors LTD	Hydroseed Material
158-2025	REG	\$1400.00	Ohio Cat	Scraper Bars for Asphalt Roller

## Department Business- Fire

**2025-77** Mr. Mazzurco moved to approve a PO from the Fire Appropriated line 2281-760-740-0304 for MTECH Inc., located at 1072 Marauder Street, Suite #210, Chico, California 95973, in the amount of \$8,050.00. This purchase is for a fire and EMS skid unit that will be placed in the bed of the existing UTV 3492. The unit will be used for extinguishing brush fires in areas not accessible by larger fire department apparatus, as well as for the treatment and movement of patients in similar areas.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-78** Mr. Mazzurco moved to approve the transfer and return of a significant amount of failing and discontinued radios from the Chester Township Road Department, back to their original place of inventory, with the Chester Township Fire Department.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-79** Mr. Mazzurco moved to approve the donation of the current inventory of failing and discontinued radios, whose value has been completely exhausted, along with hydraulic extrication equipment, both of which are no longer in service at the fire department, to Auburn Career Center in exchange for \$7,000 in tuition credit for department employees to attend trainings at their facility.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

## 6:35 PM Road Department Material Bids Are Due

**2025-80** Mr. Mazzurco moved to waive the reading of the legal notice for the 2025 furnishing and delivery of various road materials for Chester Township.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-81** Mr. Mazzurco moved to forward the 2025 material bids to the Road Superintendent for his review and recommendation.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

## Presentation: Swearing In of Officer Thomas Bowser

Police Chief Craig Young spoke on behalf of Police Officer Thomas Bowser. Officer Bowser has 8 ½ years of experience at the Cleveland Police Department. He also has an associate's degree from Lakeland Community College and is a Euclid High School graduate. Officer Thomas Bowser was sworn in by Trustee Mr. Richter with his family and friends in attendance.

**2025-82** Mr. Mazzurco moved to approve, per the terms of the conditional offer of employment, the recommendation of the Police Chief and authorize the hiring of Thomas Bowser to the position of full-time police officer, effective Sunday/March 23rd, 2025, at the Step 4 Officer Classification/pay grade of \$39.36 per hour, \$81,882.53 annually.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-83** Mr. Mazzurco moved to approve the hiring of the following part-time employee, Michael Santilli as a Fire Inspector at a rate of \$24.78 per hour, effective March 21, 2025, contingent upon successful completion of a drug test and background check.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-84** Mr. Mazzurco moved to approve and officially appoint Andrew Nagy to the position of Chester Township's full-time Fire Chief, effective Sunday / March 23rd, 2025. He will receive an annual salary of \$99,756.80/ \$47.96 hourly and will be in probationary status through the remainder of this year. Mr. Richter seconded.  
 Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-85** Mr. Mazzurco moved to approve Fire Department expenditures as listed below. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Purpose
159-2025	REG	\$17,940.00	Revolving Loan Program	Revolving Loan Rev-2023 F28207-0001
157-2025	REG	\$2500.00	Enbridge Gas Ohio	Natural Gas

**Department Business- Police**

**2025-86** Mr. Mazzurco moved to approve and accept a \$200 donation from Harbor Freight as part of their "First Responder Give Back Program." This donation is provided in the form of a digital gift card to be used at a local Harbor Freight location. The Chester Township Police Department will utilize the funds to purchase small tools and equipment necessary for agency operations. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**7:00PM- Zoning Amendment ZC-2025-1 Public Hearing**

**2025-87** Mr. Mazzurco moved to open the public hearing for zoning amendments ZC-2025-1 at 7:00 PM. The Trustees have received and reviewed the recommendation of the Geauga County Planning Commission. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-88** Mr. Mazzurco moved to waive the reading of the legal notice. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

No Comments from the public.

**2025-89** Mr. Mazzurco moved to close the public comment portion of the public hearing. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-90** Mr. Mazzurco moved to close the public hearing at 7:02 PM for zoning amendments ZC-2025-1. Mr. Richter seconded.  
 Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-91** Mr. Mazzurco moved to adopt zoning amendment ZC-2025-1 as presented by the Chester Township Zoning Commission and recommended by the Geauga County Planning Commission. Mr. Richter seconded.  
 Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**Township Administrator**

Interviews of three different construction project management companies for the road department and police department buildings. More information to follow.

Chester Township has state funding for the repairs to the Salt Dome. A quote from Ram Construction is expected for the treatment of the Salt Dome foundation.

**2025-92** Mr. Mazzurco moved to approve the following annual wage increase for Police Chief Craig Young to \$112,216.00 annually / \$53.95 hourly, to include the necessary wage adjustment making it effective with the first full pay period in January of this year.

Mr. Richter seconded.

Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**Department Business- Zoning**

**2025-93** Mr. Mazzurco moved to waive the zoning text amendment application fee for Greg Mersol. Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**New Business**

**2025-94** Mr. Mazzurco moved to approve Shawn C. Day to do the maintenance of the garbage cans, picnic tables, bathrooms and general cleanup of the park equipment with a total of \$ 8175.00 and each visit will be \$ 68.00 with a \$ 175.00 for a spring cleanup.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-95** Mr. Mazzurco moved to approve \$ 210.00 payable to the Geauga County Township Association for Ken Radtke, Joe Mazzurco, Craig Richter, Mark Purchase, Patricia Jarrett and Chris Alusheff to attend the April 9, 2025 Quarterly Dinner Meeting hosted by MunsonTownship.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-96** Mr. Mazzurco moved to approve and accept the Geauga County Engineer’s Office assignment of an address for Parcel 11-389370 to 11222 Chillicothe Road.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-97** Mr. Mazzurco moved to approve and sign a cemetery deed for the sale of the following plot(s) listed below.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

DEED #	SECTION	PLOT	SITE(S)
25-001	1	044	1
25-002	3	037	1 & 2

**Township Park**

**2025-98** Mr. Mazzurco moved to approve the use of the Chester Township properties as listed below: Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
Carly Nageotte	4/12/25	Pav. West	1-4pm	Bday Party
WGMS Club Softball	4/9,4/14,4/17,4/23,4/28,5/1,5/7	Baseball Field	4pm-6:30pm	Home Games
WG After Prom/Amy Day	4/12/25 or Rain Date: 4/26/25	Thall Pk Lot	9am-1pm	Fundraiser

**Financial Items**

**2025-99** Mr. Mazzurco moved to approve the 2025 Permanent Appropriations in the amount of \$12,398,548.08 as submitted by the Fiscal Officer.

Mr. Richter seconded.

Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

**2025-100** Mr. Mazzurco moved to approve the following increases in revenue in the table below:

Mr. Richter seconded.

Roll Call Vote: Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Account #	Type	Fund	Amount
1000-701-0000	Interest	1000	27,790.00
2031-892-0000	Other-Miscellaneous Non-Operating	2031	10,015.00
2041-302-0000	Fees	2041	20,500.00
2231-537-0000	Motor Vehicle-License Tax	2231	4,000.00
2281-805-0019	Other Local Grants	2281	25,000.00
4901-931-0000	Transfers-In	4901	52,626.00
4902-931-0000	Transfers-In	4902	138,208.00
4903-931-0000	Transfers-In	4903	43,545.00
4904-931-0000	Transfers-In	4904	43,489.00
			Total: 365,173.00

**2025-101** Mr. Mazzurco moved to approve the continuation of services with Sedgewick for 3rd party administrative services, related to BWC claims. The contract year begins 07/01/2025 and the fees as allocated per the table below, for a total annual cost of \$2,435.00:

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Fund	Appropriation	Amount
General	1000-110-230-0000	Work Comp - \$ 608.75
Police	2081-210-230-0000	Work Comp - \$ 608.75
Road	2031-330-230-0000	Work Comp - \$ 608.75
Fire	2111-220-230-0000	Work Comp - \$ 608.75

**2025-102** Mr. Mazzurco moved to approve financial transactions as listed below.

Mr. Richter seconded. Mr. Radtke, absent; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
PD	\$1,052.00	2081-210-599-0000	2081-760-750-0000(\$752.00)	Ram 1500 & Equip.
		2081-210-599-0000	2081-760-750-0302(\$300.00)	Ram 1500 & Equip.

CHECKS		
Date	Starting No.	Ending No.
3/25/25	87885	87892
3/20/25	87893	Void
3/20/25	87894	87898

Fiscal Officer's note: the last check number used on 3/6/25 was 87884

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
3/25/25	694-2025	767-2025	Payroll

ON-LINE PAYMENT VOUCHERS

Date	Starting No.	Ending No.
3/20/25	773-2025	819-2025

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
769-2025	First National Bank EFTPS	\$25,040.61	3/25/25	Employee & employer withholding – Federal
772-2025	Ohio Department of Taxation	\$123.83	4/15/25	Employee & employer withholding – Local School Dist
770-2025	Treasurer, State of Ohio	\$4,269.55	3/25/25	Employee & employer withholding – State
771-2025	Regional Income Tax Agency (RITA)	\$1,913.83	4/15/25	Employee & employer withholding

**Fiscal Officer's Report**

The contract with Lake Business Products is being reviewed by the Assistant Prosecutor. If approved new copiers from Lake Business Products could arrive mid-May 2025.

**Open/Ongoing Items**

**Township Records Commission**-No update  
**Road Department Building Project**- No update  
**Stormwater Project/Hancock Park**- No update

**UP coming Items/ Deadlines**

**GCTA Meeting/Dinner on Wednesday, April 9, 2025 at Munson Town Hall**-No Update  
**Chester Hosting the GCTA Meeting/Dinner on July 9, 2025**- No update  
**Memorial Day Ceremony** -Will gather the contact list and review the duties.

**Discussions**

**Government Update**- \* 3/20, JM \* 4/3, CR \* 4/17, KR

**ADJOURNMENT:**

There being no further business before the Board, Mr. Radtke adjourned the meeting at 7:36 PM

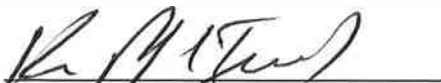
Respectfully submitted,



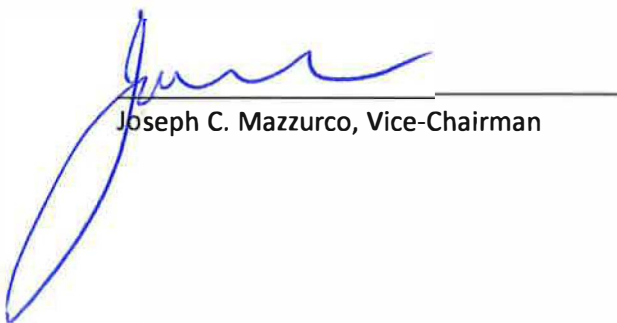
Patricia Jarrett, Fiscal Officer

5/1/2025 Motion# 2025-133

Approval Date



Ken Radtke, Jr., Chairman



Joseph C. Mazzurco, Vice-Chairman



Craig S. Richter, Trustee