

The Chester Township Board of Trustees met in regular session on Thursday, April 17, 2025 in the Town Hall Meeting Room at 5:30 PM Chairman Ken Radtke Jr. presided.

Roll Call: All Trustees and the Fiscal Officer were present.

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Leading Motion #: 2025-114

Presentation: Don Rice- Metzenbaum Center

Mr. Rice, a representative for Metzenbaum, spoke about the services the Metzenbaum Centers provides and basic information regarding the center. Visit the website at www.geaugadd.org for more information.

Executive Session

2025-114 Mr. Radtke moved to enter into executive session at 5:36 PM pursuant to Ohio Revised 121.22 (G) (4), reviewing negotiations with public employees concerning their compensation or other terms and conditions of employment.

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Invited into the executive session is John Onyshko, Township Administrator Mark Purchase and Fiscal Officer Patricia Jarrett.

The Board reentered public session at 6:11 PM.

Presentation: Oath of Office for Fire Chief Andrew Nagy

Mr. Radtke and Lt. Jeremy Scalese both spoke about Chief Nagy's leadership qualities and his commitment to Chester Township. Lt. Scalese was grateful for Chief Nagy's mentorship and support. Chief Andrew Nagy was sworn in surrounded by family, friends and colleagues.

Township Administrator

Public Comments/ Questions

Department Business- Road

In Attendance from the Geauga County Engineer's Office: Shane Hajjar and Tim Woodcock

Shane Hajjar explained the Resource Rental Program. Essentially, Geauga County Engineer's Office has equipment and crew that can perform a variety of road maintenance projects. When sharing that equipment and crew at a non-profit rate it helps perform more work across Geauga County.

RESOLUTION 2025-115 Mr. Radtke moved to sign the Resolution to participate in the Geauga County Engineer Resource Rental Program.
Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Shane Hajjar and Tim Woodcock discussed the road project that will take place on Woodlands and Pinewood Trail. Both roads will be fully reconstructed. This project could take up to 5 to 6 weeks and cost estimated at \$ 970,000.00.

2025-116 Mr. Radtke moved to approve and sign the Plans and Specifications and Resolution to Order the 2025 Reconstruction of Various Roads in Chester Township RC-CHE-V-2025 including Pinewood Trail (TR-0534) and Woodlands Trail (TR-0781) as recommended by the Geauga County Engineer.
Mr. Mazzurco seconded.
Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2025-117 Mr. Radtke moved to approve, request, and sign a letter to the Geauga County Engineer's office to mark the ROW on Sherman Road from 7505 to Hawken School Access driveway to determine if dead pine trees are in the ROW.
Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-118 Mr. Radtke moved to authorize John Onyshko and Mark Purchase to act on Chester Township Resource Rental Program representatives and to authorize a rolling line of credit up to \$15,000.00 to be paid out within 30 days from date of invoice and this dollar amount will remain in effect until the Township or Geauga County Engineer chooses not to participate.
Mr. Mazzurco seconded.
Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Crack Sealing- GT Contracting

Last year the Geauga County Engineer's Office purchased the materials for crack sealing and employed GT Contracting company to do the labor. This year the Geauga County Engineer's Office will go out for bid on labor and materials later in May. Chester Board of Trustees is examining this option as well. This discussion will continue when more information is available.

Service Department Garage

Trustees briefly discussed finding an architect for the new building and the cost for new drawings. More information to come.

Salt Dome Repairs

The Road Superintendent discussed the process related to repairing the Salt Dome. A motion was made to enter into an agreement for engineering services with Osborne Engineering Company.

2025-119 Mr. Radtke moved to approve a purchase order and entering into special service agreement for engineering services for the Salt Dome repair in the amount of \$6,700.00.
Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-120 Mr. Radtke moved to approve a PO for Watts Excavating in the amount of \$45,000.00 for various pipe installations using \$25,000 from account number 2021-330-360-0000 Contracted Services (Gas Tax), and \$20,000 from 2031-330-360-0000 Contracted Services Road and Bridge Mr. Mazzurco seconded. Vote unanimous; motion passed.

2025-121 Mr. Radtke moved to approve and sign Resolution Authorizing Participation in the ODOT 2025-2026 Winter Salt Contract (#018-25, 4000 tons +/- 10%). Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

2025-122 Mr. Radtke moved to approve Road Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Purpose
191-2025	REG	\$1500	Neo Treks, Inc	Digital Route Networks
189-2025	REG	\$6500	Southeastern Equipment Co Inc	Various Equipment Parts
190-2025	REG	\$1200	Broken Tractor LLC	Head For Backhoe
192-2025	REG	\$10,000	Osborn Engineering Co	Specifications for repairs to Salt Dome
193-2025	REG	\$5000	Podojil Excavating Co	Various Projects

Department Business- Fire

2025-123 Mr. Radtke moved to approve the issuance of a conditional offer of full-time employment to current part-time firefighter/paramedic Nicholas Light, pending successful completion of the Ohio Police and Fire Pension physical, at an hourly rate of \$26.98, effective May 1, 2025. Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, abstain. Motion passed.

2025-124 Mr. Radtke moved to approve Fire Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Purpose
184-2025	REG	\$1262.00	Granite Telecommunication LLC	Telephone

Department Business- Police

2025-125 Mr. Radtke moved to approve Police Department expenditures as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

PO #	Type	Amount	Payable To	Purpose
188-2025	REG	\$3000	Preston Ford Inc	MV Repairs & Maintenance

Department Business- Zoning

Zoning Inspector, Chris Alusheff spoke upon the regulations of stormwater, soil and water in the zoning resolution and when it pertains to the Zoning Inspector. If changes are needed to the Zoning Resolution Mr. Alusheff will present it to the Zoning Commission and the Assistant Prosecutor for review. An amendment could then be initiated.

Land Use Plan Committee applications are due April 24, 2025. A decision from the Board of Trustees at May 1, 2025 board meeting regarding appointments. There have been 14 applicants and the first Land Use Plan Committee meeting is scheduled for Tuesday, May 20, 2025.

Abate Agreement

Township Administrator Mark Purchase has met with the Abate Family and their lawyer Mr. Weiss, several times, in reference to the commercial mulching business taking place on the property. Essentially, the commercial mulching business does not comply with the township’s zoning resolution. An agreement is being reviewed by both parties.

Mr. Radtke attended the Zoning Commission meeting where they discussed and clarified the rezoning of Fire Station #2 property and placing parks into the zoning resolution.

Public Comments

Margaret Muehling spoke upon the Park District and the Zoning Map. Mrs. Muehling presented to the Board of Trustees a document that are attached here: [MMuehling 4-17-25](#)

2025-126 Mr. Radtke moved to accept the findings and recommendation of the Chester Township Zoning Commission, pursuant to proposed amendment, ZC-2025-2 and ZC-2025-3 and to advertise and conduct a Public Hearing of the Board of Trustees, on Thursday/May, 15,2025 @ 7:00 PM, pursuant to ORC 519.12(G).

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

New Business

Pump House Filtration System

The filtration system at the Fire Department and the Pump House locations are not working properly. A quote obtained by Ayers of \$5,000.00 will be discussed further and more information will be gathered. A monthly inspection will be put in place as well.

2025-127 Mr. Radtke moved to approve and sign a cemetery deed for the sale of the following plot(s) listed below.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

DEED #	SECTION	PLOT	SITE(S)
25-004	1	082	3 & 4
25-005	1	055	4

2025-128 Mr. Radtke moved to approve, the advertisement of the Chester Township Memorial Day Ceremony, in the Chesterland News (May 7th) and Maple Leaf (May 21st) Newspapers.

Mr. Mazzurco seconded. Vote unanimous; motion passed.

Township Park

2025-129 Mr. Radtke moved to approve the use of the Chester Township properties as listed below:

Mr. Mazzurco seconded. Vote unanimous; motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
Teaching Our Traditions	6/7/25	Pavilion West	12-8PM	Outdoor Day
WGHS After Prom	4/26/25 Rain Date	Thall Parking Lot	9am-1pm	Fundraiser

Financial Items

Patricia Jarrett, Fiscal Officer discussed property insurance, health insurance, Deferred Compensation/Roth option and copier machine contracts.

Carly Sayre, spoke regarding running for a Newbury Trustee. She observed how the Chester Board of Trustees meeting is held.

Health Insurance Renewal

Medical Mutual is the health insurance provider and offers single, 2 married person, 1 adult plus dependents or family plans for Township employees. Medical Mutual has decided to not offer a 2 year renewal option. The new options are:

8% increase for 12 months or 12% increase for 15 months or 16% increase for 18 months. Mrs. Jarrett is recommending to the Board of Trustees a Chester Township policy change. Spouses who have health insurance at their place of employment will be required to take their employer health insurance. The saving to the township would be well over \$150,000 a year in premiums plus the HRA card savings. Mrs. Jarrett stated Michelle Crockett did mention that an option also would be to charge the employee \$ 300 to \$ 400 a month for spousal coverage on our plan, while still allowing all spouses. The savings would be around \$ 50,000 and the Union Contracts would have to be amended.

Donations Received			
Received from	Date	Amount	Description
Craig Richter & Betsy Margolin	5/26/25	\$105.00	Flags for Memorial Day Ceremony

2025-130 Mr. Radtke moved to approve financial transactions as listed below. Mr. Mazzurco seconded. Vote unanimous; motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	\$1262.00	2111-930-930-0000	2111-220-341-0000	Granite Invoice-March

PURCHASE ORDERS					
Dept	PO#	Type	Amount	Payable To	Purpose
GEN	181-2025	REG	\$3400	Granite Telecommunication LLC	Telephone
GEN	182-2025	REG	\$8400	Legal News Publication Co	Gateway Newsletter
GEN	183-2025	REG	\$22,000	Illuminating Co.	Electricity
GEN	185-2025	REG	\$1500	RealtyNet Inc.	Professional Services

CHECKS		
Date	Starting No.	Ending No.
4/22/25	87912	87919
4/17/25	87920	87921
Fiscal Officer's note: the last check number used on 87911 was 4/3/25		

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
4/22/25	957-2025	1030-2025	Payroll

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
4/17/25	1036-2025	1085-2025

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1032-2025	First National Bank EFTPS	\$21,912.06	4/22/25	Employee & employer withholding – Federal
1034-2025	Ohio Department of Taxation	\$101.84	4/22/25	Employee & employer withholding – Local School Dist
1033-2025	Treasurer, State of Ohio	\$3,856.96	4/22/25	Employee & employer withholding – State
1035-2025	Regional Income Tax Agency (RITA)	\$1730.20	4/22/25	Employee & employer withholding

Fiscal Officer's Report

Chester Township Bank Reconciliation			
Reconciled date		3/31/2025	
Prior UAN Balance			7,494,927.95
Actual Receipts	+	4,638,721.55	
Transfers for UAN Only	+	0.00	
Total Receipts	=		4,638,721.55
Payments	-	598,504.34	
Transfers for UAN Only	-	2,850,000.00	
Total Payments	=		3,448,504.34
Adjustments	+		0.00
Adjustments	-		1,913.83
Current UAN balance as of	3/31/2025		\$8,683,231.33
Other adjusting factors	+		-
Other adjusting factors	-		-
Adjusted UAN balance as of	3/31/2025		\$8,683,231.33
Entered bank balances as of	3/31/2025		\$8,724,841.07
Deposits in transit	+		0.00
Outstanding payments	-		41,609.74
Outstanding adjustments	+		0.00
Outstanding adjustments	-		0.00
Other adjusting factors	+		0.00

Other adjusting factors	-		0.00
Adjusted bank balances as of	3/31/2025		8,683,231.33

Check 0.00

Chester Township Bank Balances			
As of	3/31/2025		
Business Banking			\$400,000.00
FNB Sweep Account			324,588.62
Star Ohio			8,000,252.45
Total			\$8,724,841.07

Check 0.00

Open/Ongoing Items

Township Records Commission -No update at this time

Lake Business Products Contract-Toshiba will be considered for a copier contract. More information to follow.

Stormwater Project/Hancock Park- Geauga County Engineer’s Office is preparing a letter certifying the work that has been completed. With additional planting, it should satisfy the obligation of the Stormwater Project.

Reserve Lane- Mr. Radtke met with residents on Reserve Lane where there is a drainage issue. To repair, a regular ditch will be put in place.

Upcoming Items/Deadlines

Memorial Day Ceremony- The WGHS band, Boy , Girl and Cub scouts have been confirmed. A main speaker is still needed.

Chester Hosting the GCTA Meeting/Dinner on July 9, 2025-Deposit was given to Cowboy Food and Drink to secure their catering services.

Natural Gas-NOPEC-Sign Up - The board has to decide in June on a fixed term pricing or a variable pricing for the Township.

OPWC District 7 R40 Preliminary Applications-This application is related to the funds for the Sperry Road improvement. The board will confirm with the Road Superintendent that this application is complete.

West Geauga Community Day (formally Unity Day)-Saturday, June 28 at Eddy’s Fruit Farm-No update

GCTA 25-26 Affiliate Membership Form Due: June 1st- Once all forms are completed, a motion on the next agenda will be placed.

Discussions

Government Update- * 4/17, KR * 5/1, JM * 5/15, CR

Executive Session

2025-131 Moved to enter into executive session at 8:05 PM pursuant to Ohio Revised Code 121.22 G(1), to consider compensation of a public employee(s).

Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, yes. Motion passed.

Invited into the executive session is Township Administrator Mark Purchase

The Board reentered public session at 8:14 PM.

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 8:15 PM.

Respectfully submitted,

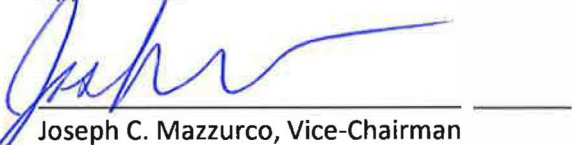


Patricia Jarrett, Fiscal Officer

5/15/2025 Motion #2025-158
Approval Date



Ken Radtke, Jr., Chairman



Joseph C. Mazzurco, Vice-Chairman



Craig S. Richter, Trustee