

The Chester Township Board of Trustees met in **regular** session on **Thursday, April 3, 2025** in the Town Hall Meeting Room at **6:30 PM** Chairman Ken Radtke Jr. presided.

Roll Call: Present: Ken Radtke Jr., Joe Mazzurco and Patricia Jarrett
Absent: Craig S. Richter

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Leading Motion #: 2025-103

Approval of Minutes

2025-103 Mr. Radtke moved to approve the Board of Trustees regular meeting minutes for 3/6/25, special meeting minutes for 3/6/25 and 3/13/25 as presented to the Board by the Fiscal Officer and to waive the reading of the minutes.

Mr. Mazzurco seconded. Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

Township Administrator

Public Comments/ Questions

Margaret Muehling spoke in opposition to identifying Parkside Park (PPN 11-710900) from "Township Park" Zoning District, to an "R: One Family Residential" Zoning District. Steve Averill and Joe Weiss spoke in opposition as well. Mr. Radtke explained there is no change in the use of the property as a park and there is no park district within our zoning resolution. Mr. Radtke said he requested the Zoning Commission to incorporate a park district into the township zoning resolution. The motion was tabled.

Department Business- Road

Road Superintendent, John Onyshko discussed drainage repairs on various roads and cost estimates. As well as the Road Department's policy regarding existing concrete driveway aprons when a drive pipe or road needs to be replaced.

Mulberry Storage Yard- Storm Debris

The Road Department has available tree logs at the Mulberry Storage Yard for residents if interested. Completion of a liability waiver prior to pick up is necessary. There is no cost and the Road Department will not cut, load, or deliver firewood.

Dead Pine Trees on Sherman

The Board of Trustees will assess this area of dead pine trees on Sherman and will recommend a solution. The discussion will continue.

2025-104 Mr. Radtke move to approve and award the bids for the furnishing and delivery of various road materials to the lowest or best bidders as recommended by the Road Superintendent and documented in the table below, and sign and enter contract with Arms Trucking Company and Allied Corporation. Mr. Mazzurco seconded. Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

2025 Material Bid # 104			Road Materials																	
BID #	Company Name	Bond or Check	concrete		LIMESTONE						CLAY	ICE CONTROL		ASPHALT			RIP-RAP MATL			
			LSM	#8	4	8	8	#7	411	304	#9	ice Grt	301	448-Sub	448-2 Inter	Type B	Type C	Type D		
1	Arms Trucking	Bond			\$12.80	\$24.25			\$33.55	\$27.25	\$26.25	\$18.95		\$24.50				\$65.50	\$59.00	\$57.05
2	Arms Trucking	Bond			\$19.05	\$11.50			\$19.50	\$12.40	\$29.80	**		**				\$70.55	\$70.55	\$67.00
3	Allied Corporation	Bond											\$69.75	\$82.25	\$76.25					
4	Cowhogs Asphalt Materials	Bond											\$78.00	\$98.00	\$85.00					
5	Following Materials	Bond											\$78.00	\$90.00	\$80.00					

ALL PRICES PER TON UNLESS OTHERWISE NOTED

sample submitted

2025-105 Mr. Radtke moved to approve the hiring of Michael Durdella for the position of part-time Seasonal Grounds starting at a wage of \$21.00 to commence on April 6th, 2025 weather pending, as recommended by the Road Superintendent

Mr. Mazzurco seconded. Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

2025-106 Mr. Radtke moved to approve the hiring of Mike Petronzio for the position of part-time Seasonal Grounds starting at a wage of \$21.00 to commence on April 6th, 2025 weather pending, as recommended by the Road Superintendent

Mr. Mazzurco seconded. Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

2025-107 Mr. Radtke moved to approve Road Department expenditures as listed below.

Mr. Mazzurco seconded. Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

PO #	Type	Amount	Payable To	Purpose
178-2025	REG	\$3000.00	Lawson Products Inc	Various Vehicle Support Parts
175-2025	REG	\$15000.00	Arms Trucking Co	Various Aggregate Supplies
173-2025	REG	\$1500.00	Southeastern Equip. Co Inc.	Stab Cylinder for Backhoe
174-2025	REG	\$25,000.00	Cleveland Plumbing Supply Co	Pipe Supplies
170-2025	REG	\$4000.00	French's Concrete	Precast Concrete Block
171-2025	REG	\$5000.00	Geauga Concrete	Various Concrete Malts.
163-2025	REG	\$4000.00	Auto Zone	Repairs & Maint.
164-2025	REG	\$8000.00	Fisher Auto Parts Inc	Repairs & Maint. Veh/Equip.
165-2025	REG	\$4000.00	Napa Auto Parts Chesterland	Repairs & Maint/Veh/Equip
168-2025	REG	\$1000.00	Geauga Co Dept. of Water Resour.	Water & Sewer
166-2025	REG	\$500.00	Biosolutions LLC	Water & Sewer
167-2025	REG	\$3441.62	Granite Telecommunications LLC	Telephone
169-2025	REG	\$2250.00	Spectrum	Internet

Department Business- Fire

2025-108 Mr. Radtke moved to approve Fire Department expenditures as listed below.

Mr. Mazzurco seconded. Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

PO #	Type	Amount	Payable To	Purpose
176-2025	REG	\$8420.00	All American Fire Equip.	Thermal Imager, charging station, multi-gas meter, 2 compact CO detectors

New Business

Insurance Renewal

Request from the insurance company to establish a representative and an alternate to update the inventory throughout all Departments.

2025-109 Mr. Radtke moved to appoint Chester Township Trusteed Craig S. Richter as the Ohio Township Association Risk Management authority representative for Chester Township and trustee Joseph Mazzurco as the alternate.

Mr. Mazzurco seconded. **Roll Vote:** Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

OTARMA Offering Property Appraisals

OTARMA will contact Chester Township to schedule a date for property appraisal.

2025-110 Mr. Radtke moved to approve and sign a cemetery deed for the sale of the following plot(s) listed below. Mr. Mazzurco seconded. **Vote:** Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

DEED #	SECTION	PLOT	SITE(S)
25-003	3	039	1 & 2

Township Park

Request from the Park Board of \$10,000.00 for 2025 and expenditures will be on the next Board of Trustees meeting.

The pickleball nets are scheduled to go up by April 15, 2025.

Financial Items

2025-111 Mr. Radtke moved to approve the following transfers from the General Fund 1000-910-910-0000 Transfer Out \$904,868.00 to the following funds in the chart below:

Mr. Mazzurco seconded. **Roll Vote:** Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

Account Name	Account Number	Amount Transfers In
Cemetery	2041-931-0000	\$17,000.00
Police	2081-931-0000	\$10,000.00
Road	2031-931-0000	\$600,000.00
Reserve General	4901-931-0000	\$52,626.00
Reserve Road	4902-931-0000	\$138,208.00
Reserve Fire	4903-931-0000	\$43,545.00
Reserve Police	4904-931-0000	\$43,489.00

2025-112 Mr. Radtke moved to approve after the fact the following checks for medical premiums. The premiums were due prior to the next regular Board of Trustees meeting.

Mr. Mazzurco seconded. **Vote:** Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

Check No.	Date
87899	3/25/25
87900	3/25/25

2025-113 Mr. Radtke moved to approve financial transactions as listed below.
 Mr. Mazzurco seconded. Vote: Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	\$197.46	2111-930-930-0000	2111-220-314-0702	Re Tax Settlement 1 st half 2025
GEN	\$10.00	1000-930-930-0000	1000-110-314-0702	2025 MH FH Dist
RD	\$1166.81	2031-930-930-0000	2031-330-352-0000 \$937.52	Spectrum & Water Pos
			2031-330-319-0012 \$229.29	Spectrum & Water Pos
PD	\$15.00	2081-930-930-0000	2081-210-314-0702	MH 2025 FH Dist
FD	\$15.00	2111-930-930-0000	2111-220-314-0702	2025 MH FH Dist
GEN	\$5318.88	1000-930-930-0000	1000-110-314-0701	1 st HALF RE TAX Settlement
GEN	\$283.04	1000-110-314-0701	1000-110-314-0702	FH 2025 RE Tax
PD	\$67.46	2081-930-930-0000	2081-210-314-0702	RE TAX Settlement 1 st Half 2025
RD	\$2125.00	2031-930-930-0000	2031-330-352-0000 \$1050.00	Temporary
RD			2031-330-319-0012 \$1075.00	Temporary

PURCHASE ORDERS					
Dept	PO#	Type	Amount	Payable To	Purpose
GEN	162-2025	REG	\$608.75	Sedgwick	Workers' Compensation
RD	162-2025	REG	\$608.75	Sedgwick	Workers' Compensation
PD	162-2025	REG	\$608.75	Sedgwick	Workers' Compensation
FD	162-2025	REG	\$608.75	Sedgwick	Workers' Compensation
GEN	177-2025	REG	\$1300.00	Smylies LLC	Town Hall Cleaning
GEN	179-2025	REG	\$2300.00	AT&T Mobility	Cell Phones
GEN	180-2025	REG	\$550.00	Distillata Co	Water

CHECKS		
Date	Starting No.	Ending No.
4/8/25	87901	87910
4/3/25		87911

Fiscal Officer's note: the last check number used on 3/25/25 was 87900

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
4/8/25	820-2025	888-2025	Payroll

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
4/2/25	892-2025	956-2025

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
890-2025	First National Bank EFTPS	\$22,049.76	4/8/25	Employee & employer withholding – Federal
	Ohio Department of Taxation			Employee & employer withholding – Local School Dist
891-2025	Treasurer, State of Ohio	\$3824.21	4/8/25	Employee & employer withholding – State
934-2025	Public Employees Retirement System	\$87,833.01	5/2/25	Employee & employer withholding – Retirement
933-2025	Ohio Police & Fire Pension Fund	\$34,600.81		Employee & employer withholding – Retirement

Fiscal Officer's Report

The fiscal officer discussed Star Ohio last month showing \$26,000 of interest at a 4.59%, insurance and natural gas enrollment with NOPEC for the Township.

The contract with Lake Business Products for renewal has not been finalized. The contract was reviewed by the townships assistant prosecutor and was unsatisfied. The contract is up May 1, 2025. Mr. Radtke suggests a month-to-month payment if allowed with Lake Business Products until more information is obtained.

Financing options were discussed regarding the road department service garage. More information will be collected.

The Fiscal Officer received the renewal rates for the health insurance. The renewal due date is by July 1st 2025.

Open/Ongoing Items

Township Records Commission- No update

Stormwater Project/Hancock Park – No update

Upcoming Items/Deadlines

Memorial Day Ceremony at Chester Township Cemetery- The event is ongoing. Searching for a main speaker.

Chester Hosting the GCTA Meeting/Dinner on July 9, 2025- Orchard Hills Banquet Hall(Pattersons Fruit Farm) and Cowboy Food and Drink have both been secured. A food drive will be included for this event.

West G Community Day (aka Unity Day)- Saturday, June 28th at Eddy's Fruit Farm- A snow cone machine will be rented again for this outing.

GCTA 25-26 Affiliate Membership Form Due: June 1st- When all forms are completed a motion will be placed on the agenda.

Discussions

Cleveland Magazine-Annual Survey- Mr. Purchase will complete if applicable.

Government Update- * 4/3, CR * 4/17, KR * 5/1, JM

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting at 8:09 PM.

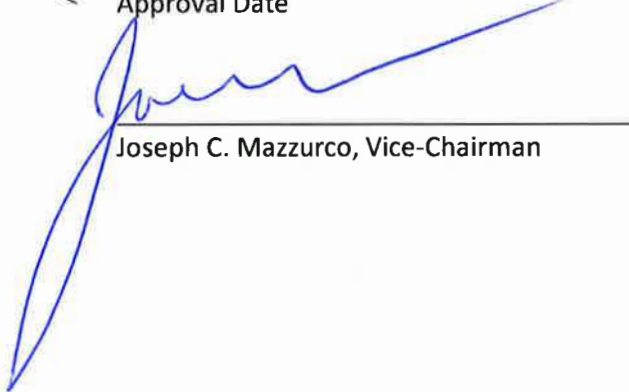
Respectfully submitted,


Patricia Jarrett, Fiscal Officer


Ken Radtke, Jr., Chairman


Craig S. Richter, Trustee

5/1/2025 Motion# 2025-135
Approval Date


Joseph C. Mazzurco, Vice-Chairman