

The Chester Township Board of Trustees met in regular session on **Thursday, May 29, 2025** in the Town Hall Meeting Room at **6:30 PM** Chairman Ken Radtke Jr. presided.

Roll Call: **Present:** Ken Radtke Jr. and Craig S. Richter
 Absent: Joe Mazzurco and Patricia Jarrett
 Clerk Pro Term: Craig S. Richter

Pledge of Allegiance to the Flag

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

Leading Motion #: 2025-188

2025-188 Mr. Radtke moved to consider a Conditional Offer of Employment to Paul Malanaphy for the part-time seasonal ground’s personnel

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

2025-189 Mr. Radtke moved to approve Road Department expenditures as listed below.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Purpose
218-2025	REG	\$7500	Geauga Concrete	Various concrete materials
219-2025	REG	\$5000	McMaster-Carr Supply Co	Vehicle/Equipment Repairs
220-2025	REG	\$5000	Village Outdoors LTD	Hydroseed materials
221-2025	REG	\$7500	Arms Trucking Co	Various Aggregate Materials

Department Business- Fire

2025-190 Mr. Radtke moved to approve Fire Department expenditures as listed below.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

PO #	Type	Amount	Payable To	Purpose
222-2025	REG	\$1861.58	Countryside Truck Service	Annual prev.maint.on tanker3434

Department Business- Police

2025-191 Mr. Radtke moved to accept the retirement of Rob Davis, from the position of part-time police officer, effective May 31, 2025.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Department Business- Zoning

2025-192 Mr. Radtke moved to approve and authorized the preparation of a check in the amount of \$365.00 made payable to APA Ohio (American Planning Association) PO Box 4085 Copley, Ohio 44321 for a one-day Planning and Zoning workshop on June 13, 2025, located at Eastwood Event Center, 5555 Youngstown-Warren, Niles, OH 44446. A combination of township zoning employees, BZA & Zoning Commission members will be attending.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

2025-193 Mr. Radtke moved to approve, authorize and sign a letter, requesting assistance and support of the Geauga County Planning Commission. This letter of request includes but is not limited to assistance for the updating of maps, consultation and proof reading of any proposed Chester Township "Land Use Plan" revisions, throughout the scope of our community's project.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

New Business

2025-194 Mr. Radtke moved to approve and sign a Resolution approving the 2026 Solid Waste Management Plan of the Geauga-Trumbull Solid Waste Management District.

Mr. Richter seconded.

Roll call vote: Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

2025-195 Mr. Radtke moved to approve and sign three (3) copies of the "Unit Price Contract" between the Chester Township Board of Trustees and Ronyak Paving, Inc. for the reconstruction of various roads, Road Project RC-CHE-V-2025, as provided by the Office of the Geauga County Engineer.

Mr. Richter seconded.

Roll Call Vote: Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

2025-196 Mr. Radtke moved to approve and sign a cemetery deed for the sale of the following plot(s) listed below.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

DEED #	SECTION	PLOT	SITE(S)
25-008	1	071	2 and 3

6:35 PM Public Hearing- Zoning Amendments

2025-197 Mr. Radtke moved to re-open the public hearing for Zoning Amendment ZC-2025-2. at 6:35 PM.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

2025-198 Mr. Radtke moved to waive the reading of the legal notice.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Public Comments

Zoning Inspector, Chris Alusheff explained ZC-2025-2 to resident Rosario Ceraolo who asked for a recap.

2025-199 Mr. Radtke moved to continue the public comment portion of the public hearing till Monday, June 2, 2025 at 7:00 AM at Town Hall.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Public Comments/ Questions

Residents on Ward Drive expressed their concerns with a property on the street. The property that is zoned commercial and holds a liquor license is being used as an open aired church. The concerns escalated when the property held an event and multiple cars parked on Ward Drive. Pedestrian safety, noise and general welfare of the neighborhood are some of the residents' concerns. The Zoning Inspector encouraged the residents to be aware and to notify the police department if necessary.

Department Business- Road

Salt Dome Repairs

The repairs will move forward and bids will be prepared.

Road Department Parking Lot

The condition of the Road Department parking lot is in poor condition. For full resurfacing is estimated at more than \$40,000. The Board of Trustees agreed on a partial resurfacing of the back area parking lot.

2025-200 Mr. Radtke moved to authorize the Road Superintendent to move ahead with the partial parking lot resurfacing repairs at the Road Department.

Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Forest Lane and Sperry Road ROW

The Geauga County Engineers will conduct the road pipe repair.

9300 Fraser Lane

The resident is seeking to enclose their ditch along with requesting the Road Department to connect their drive pipe into the township road pipe and a catch basin. The Board of Trustees and the Road Superintendent are not in favor of the installation. Maintaining the catch basin will fall on the Township. Frasier Lane was reconstructed in 2023. Enclosures installed improperly could lead to water on the road and road damage.

Road Pipe Activity 2025

The table below is provided by the Road Superintendent, John Onyshko.

Pipe location	Estimated Date of Operation	Closed time period	Limited access	Comments
Gattozzi/Ward Dr	*6/2-6/4	*6/2-6/4		Waiting on Jay-TBD-entrance collapsed
Wyandot	*6/3-6/4		Local access by plate	
Pinewood Dr	*6/16-6/18		Local access by plate	Waiting on Enbridge
Legend Creek/Heath Road	*6/18-6/20	*6/18-6/20		
8370 Sharp Lane	*6/13-6/15		Local access by plate	
12241 County Line Stacy Lane side +400 feet	*6/16-6/17		Local access by plate	Collapsing pipe- Dates could mov
12467 Harold	TBD	TBD		Rotted pipe-July
8280 Maple	TBD	TBD		Concrete pipe failure July
7860 Chalet	TBD		Local access by plate	Rotted pipe-August
Camelot Entrance	TBD	TBD	Local access by plate	Rotted pipe-late August

***Tentative Dates**

Township Park

2025-201 Mr. Radtke moved to approve the use of the Chester Township properties as listed below: Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
Jack Moneymaker	7/12/25	Fire Station #2 Pk Lot	7AM-4PM	Chester Car Show
David/Julie Bauguess	6/20/25	Gazebo, West Pavilion	5-9PM	Welcome Family Picnic
Rebecca Scaffide	6/14/25	West Pavilion	12-4PM	Birthday Party

Financial Items

2025-202 Mr. Radtke moved to approve financial transactions as listed below.
 Mr. Richter seconded. Mr. Radtke, yes; Mr. Mazzurco, absent; Mr. Richter, yes. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	\$5,000	2281-930-930-0000	2281-230-360-0000	Per A Nagy

PURCHASE ORDERS					
Dept	PO#	Type	Amount	Payable To	Purpose
GEN	217-2025	REG	\$6,233.08	Ayers Well Drilling	Iron Filters
GEN	216-2025	REG	\$50.00	Tonya Peto	Anthony Peto ZC Mtg Attendance

CHECKS		
Date	Starting No.	Ending No.
6/3/25	87953	87961
5/29/25	87962	87966

Fiscal Officer's note: the last check number used on 5/15/25 was 87952

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
6/3/25	1363-2025	1433-2025	Payroll

ON-LINE PAYMENT VOUCHERS		
Date	Starting No.	Ending No.
5/29/25	1437-2025	1485-2025

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1435-2025	First National Bank EFTPS	\$24,681.80	6/3/25	Employee & employer withholding – Federal
1436-2025	Treasurer, State of Ohio	\$4,121.07	6/3/25	Employee & employer withholding – State

Fiscal Officer's Report

Open/Ongoing Items

Township Records Commission

No update

Road Department Building Garage

No Update

Limited Home Rule

No Update

Upcoming Items/Deadlines

Memorial Day Ceremony Review- An estimated 200 people attend the ceremony.

4th of July Parade- The Board of Trustees will attend the 4th of July parade and sign-up is complete.

Chester Hosting the GCTA Meeting/Dinner on July 9, 2025-Geauga County Food Pantry(Food Drive)

The Board of Trustees will hold a food collection at the July 9th GCTA dinner/meeting.

The food donations will assist the Geauga County Veterans Food Pantry.

Discussions

Copy Machines- The Trustees will gather information regarding securing confidential information before the copiers return to Lake Business Products. The Assistant Prosecutor is reviewing the Toshiba contract.

Community Service/ First Offenders Program

The Township Administrator received a call requesting community service hours and if the Township participates in a Community Service/First Offenders Program. The trustees asked how long a person has to complete their hours of service, suggesting weekly litter/trash pickup at the Recycle Park could be an option. Once that answer is learned, a decision may be made.

Historical Markers

No update

Government Update- 5/29, KR; 6/12, JM; 6/26, CR

ADJOURNMENT:

There being no further business before the Board, Mr. Radtke adjourned the meeting

at 7:30 PM.

Respectfully submitted,

Absent
Patricia Jarrett, Fiscal Officer

6/12/25 Motion # 2025-209
Approval Date

Ken Radtke, Jr.
Ken Radtke, Jr., Chairman

Joseph C. Mazzurco
Joseph C. Mazzurco, Vice-Chairman

Craig S. Richter
Craig S. Richter, Trustee