

## New Local Government Cyber Standards

July 01, 2025

The Ohio Legislature created new cybersecurity requirements for local governments in the recently passed [Am. Sub. House Bill 96](#), which Governor DeWine signed on June 30th and go into effect in 90 days. These new standards are identical to the language in Ohio [HB 283](#) & [SB 208](#) that directs political subdivisions to create a cybersecurity program. While the legislature removed funding provisions from the final bill, recommended by the State of Ohio and CyberOhio, to assist local governments in transitioning to these new standards, CyberOhio and the State of Ohio are ready with several capabilities to assist local governments with adhering to these new requirements. These include the Ohio Cyber Integration Center (OCIC), the Ohio Persistent Cyber Initiative (O-PCI), the Ohio Cyber Reserves, and local government cyber grants program under the Federal State and SLCGP program.

### NEW PROGRAM REQUIREMENTS

Under the new law, local governments must adopt a cybersecurity program that safeguards their data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. The program shall be consistent with generally accepted best practices for cybersecurity, such as the NIST CSF and CIS cybersecurity best practices, and may include, but are not limited to, the following:

- Identify and address the critical functions and cybersecurity risks of the political subdivision.
- Identify the potential impacts of a cybersecurity breach.
- Specify mechanisms to detect potential threats and cybersecurity events.
- Specify procedures for the political subdivision to establish communication channels, analyze incidents, and take actions to contain cybersecurity incidents.
- Establish procedures for repairing infrastructure impacted by a cybersecurity incident and maintaining security after the incident.
- Establish cybersecurity training requirements for all employees of the political subdivision; the frequency, duration, and detail of which shall correspond to the duties of each employee.

The OCIC, O-PCI, and Cyber Reserves will be able to assist local governments in assessing cyber risk and begin to develop a cyber program. Continual audits from The Ohio Auditor of State (AOS), will keep local governments on track.

### TRAINING REQUIREMENTS

Local governments must conduct annual cybersecurity training. This training may be provided by the state. Training provided free of charge for local governments by the Ohio Persistent Cyber Initiative or O-PCI program of the Ohio Cyber Range Institute, satisfies the training requirements.

### NEW RANSOMWARE PAYMENT REQUIREMENTS

Local governments experiencing a ransomware incident shall not pay or otherwise comply with a ransom demand, unless their legislative authority formally approves the payment or compliance with the ransom demand in a resolution or ordinance that specifically states why the payment or compliance with the ransom demand is in the best interest of the local government. For purposes of this section, "ransomware incident" means a malicious cybersecurity incident in which a person or entity introduces software that gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable a political subdivision's information technology systems or data and thereafter the person or entity demands a ransom to prevent the publication of the data, restore access to the data, or otherwise remediate the impact of the software.

## CYBER INCIDENT NOTIFICATION REQUIREMENTS

There are new reporting requirements to the State of Ohio following a cybersecurity or ransomware incident. Following all such incidents, local governments must notify both of the following:

1. The Executive Director of the Division of Homeland Security within the Ohio Department of Public Safety, in a manner prescribed by the executive director, as soon as possible but not later than seven days after the political subdivision discovers the incident. Notification will be made to OHS's Cyber Integration Center (OCIC), and guidelines will be issued soon as to the appropriate means of notifying.
2. The Ohio Auditor of State (AOS), in a manner prescribed by the AOS, as soon as possible but not later than thirty days after the political subdivision discovers the incident.

Importantly, any records, documents, or reports related to the cybersecurity program and framework in division (C) of this section, and the reports of a cybersecurity incident or ransomware incident under division (D) of this section, are not public records under section 149.43 of the Revised Code. Under this section, a reportable "Cybersecurity incident" is broad and means any of the following:

- A substantial loss of confidentiality, integrity, or availability of a covered entity's information system or network.
- A serious impact on the safety and resiliency of a covered entity's operational systems and processes;
- A disruption of a covered entity's ability to engage in business or industrial operations, or deliver goods or services;
- Unauthorized access to an entity's information system or network, or nonpublic information contained therein, that is facilitated through or is caused by:
  - A compromise of a cloud service provider, managed service provider, or other third-party data hosting provider; or
  - A supply chain compromise.

"Cybersecurity incident" does not include mere threats of disruption as extortion; events perpetrated in good faith in response to a request by the system owner or operator; or lawfully authorized activity of a United States, state, local, tribal, or territorial government entity.

Legal notice – This does not constitute legal advice, and you should check with your own legal counsel on how to comply with these new requirements.



# OPERATION & MAINTENANCE PERMIT APPLICATION

July 21, 2025

**Billed to:**

BILBO BAGGINS & ALL OF THE  
CREATURES OF MIDDLE EAR  
1234 BAG END  
CHARDON, OH 44024

**Address serviced by Septic System:**

1234 FAKE STREET  
CHARDON, OH 44024

**Make checks payable to:**

Geauga Public Health  
12611 Ravenwood Drive, Suite 300  
Chardon, OH 44024

PERMIT DETAILS	
UNIQUE ID NUMBER	32654
EFFECTIVE DATE	9/1/2025
EXPIRATION DATE	8/31/2030

OPERATION PERMIT REQUIREMENTS
<b>SYSTEM TYPE: 17. SEPTIC TANK TO SUBSURFACE SAND FILTER</b>
You are required to have your system pumped and submit <b>one (1) pumping or service report</b> between: <b>9/1/2025 and 8/31/2030.</b>
<b>*****See flow-chart for 10-year requirements.*****</b>

PERMIT FEE SUMMARY	
O&M FEE	\$100.00
PAYMENT DUE DATE	8/31/2025
<b>TOTAL DUE</b>	<b>\$100.00</b>

The time has come to obtain an Operation Permit for your Home Sewage Treatment System (HSTS) at the above referenced address per Ohio Administrative Code (OAC) 3701-29-09(I). Operation permits will be issued and renewed on an ongoing basis, allowing Geauga Public Health (GPH) to monitor and ensure all systems in Geauga County are being properly maintained to help prevent pollution of Ohio waters and to protect the health of our community. Proper maintenance of your system will also extend its life, safeguard your investment, and prevent sewage nuisance conditions on your property.

Permit payments can be made by check, cash, or card. (Please note: An additional fee will be charged by the payment processor if you pay by card or electronic check.) Permit fees do not cover the cost of services obtained from service providers.

If you have any questions, please feel free to contact GPH at (440) 279-1914, ext. 1 from 8:00am - 4:00pm. Our program staff will be happy to assist you.

Cut off this stub and mail it in with your check.

Correct or complete any inaccurate or missing information below & sign. Return with the total indicated fee.

OPERATION PERMIT APPLICATION	
MAILING ADDRESS:	1234 BAG END, CHARDON
OWNER NAME(S):	BILBO BAGGINS & ALL OF THE CREATURES OF MIDDLE EAR
OWNER PHONE:	1-440-123-4567
OWNER EMAIL:	bilbobaggins1@yahoo.com

I hereby certify that I am the owner or authorized representative of the system indicated above, and understand the conditions outlined within this document regarding its proper operation and maintenance.

OWNER SIGNATURE

DATE

See reverse for payment.

GEAUGA PUBLIC HEALTH  
12611 RAVENWOOD DRIVE, SUITE 300  
CHARDON, OH 44024

## PERMIT TO OPERATE HOME SEWAGE TREATMENT SYSTEM

This operation permit is being issued to:

Owner's Name <b>BILBO BAGGINS &amp; ALL OF THE CREATURES OF MIDDLE EAR</b>	Township <b>CHARDON</b>
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Property Street Address <b>1234 FAKE STREET, CHARDON, OH 44024</b>
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System Type Description <b>17. SEPTIC TANK TO SUBSURFACE SAND FILTER</b>	Permit Requirements <b>Submission of one (1) pumping or service report during permit period. *See enclosed flow-chart for additional 10-year requirements.</b>
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Permit Effective Date <b>9/1/2025</b>	Permit Expiration Date <b>8/31/2030</b>
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Permit Issued By <b>GEAUGA PUBLIC HEALTH</b>
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Please ensure your payment is submitted on time. If the permit payment is not received/postmarked by the due date, a 25% late fee will be added and the total amount will be certified to the Geauga County Auditor to be placed as a lien on your property taxes, per Ohio Revised Code (ORC) 319.281.

As part of servicing your system, all registered service providers are required to submit proof of service on your behalf within 60 days of performing the work. However, we are unable to track down missing reports, so you, the homeowner, are ultimately responsible to ensure that proof of pumping/service is submitted by the end of your permit term. A reminder postcard will be sent before the expiration of your permit if proof of service has not been received.

Not completing required maintenance will likely shorten the life expectancy of your system. Per Ohio Administrative Code (OAC) 3701-29-23(B)(3), if you fail to comply with your permit requirements, GPH will be required to perform a Non-Compliance evaluation of your system and assess the additional cost of that inspection to you. This inspection will determine whether the system is creating a public health nuisance. The health department cannot provide service to the system, only identify issues, so it is a better value for your money to have the system pumped/serviced.

Operation & Maintenance program information, lists of registered service providers & pumpers, and other educational resources can be found at: [gphohio.org/om-septic/](http://gphohio.org/om-septic/).

Cut off this stub and mail it in with your check.

HSTS Location Address: **1234 FAKE STREET, CHARDON**

**32654**

Total Operation Permit Fee: **\$100.00**

Total Due by: **8/31/2025**

Your cancelled check will serve as your receipt.  
If you require a separate receipt, please contact:  
(440) 279-1914, ext. 1.

Make Checks Payable to:  
**Geauga Public Health**  
**12611 Ravenwood Drive, Suite 300**  
**Chardon, OH 44024**

To pay by card, call:  
(440) 279-1914  
*If paying by card, this application does not need to be submitted.*

Office Use Only

Check  Cash  Card      Receipt #: \_\_\_\_\_      Date Paid: \_\_\_\_\_      Initials: \_\_\_\_\_

# Long-Term Operation Permit Requirements for Conventional Septic Systems

5-Year Operation Permits require 1 pump, service, or inspection every 5 years

Additionally, within 10 years (by 2035):

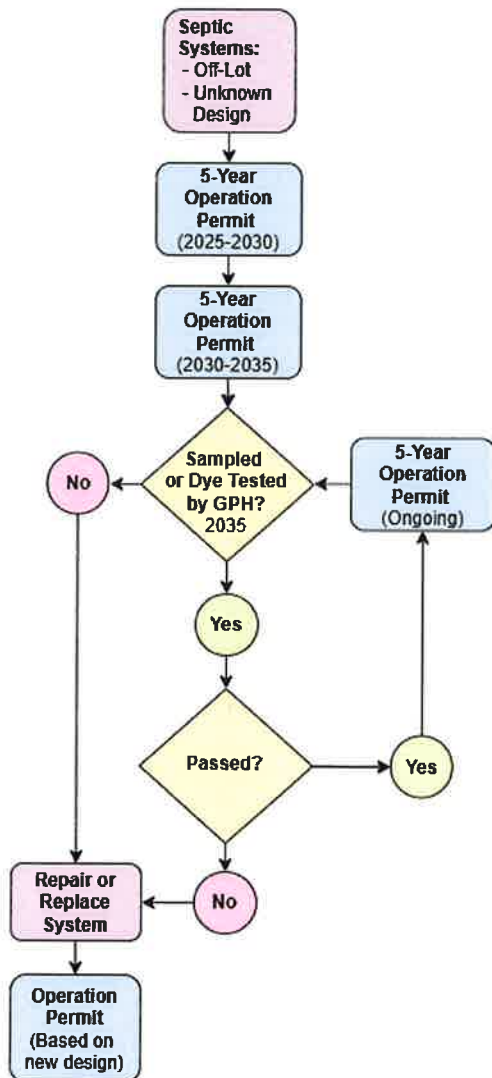
Your septic system is either known to discharge off-lot, or the design of the system is unknown by Geauga Public Health (because the original permit/drawing is not on file). Unfortunately, many of these systems are likely unable to treat wastewater sufficiently before discharging it into our public waterways. To address this issue long-term, you will be required to do ONE of the following within 10 years of the original operation permit issuance (by 2035):

- Verify that the system is On-Lot (e.g. leach lines, mound system), through a Geauga County-Registered Service Provider

OR

- Have the system dye tested and/or sampled by Geauga Public Health to evaluate whether the system is creating a public health nuisance

Many older systems that discharge do not meet current bacterial standards. The 10-year time frame is intended to provide homeowners time to set aside funds towards the costs of system repair or, more likely, replacement. Septic systems are generally expected to have a lifespan of 20-30 years; most of these systems are already significantly beyond that.



## On-Lot Systems:

If you believe that your system is an On-Lot system and want to avoid the evaluation in 10 years, you may have the system design identified/verified by a Geauga County-registered service provider. If it is found to be an On-Lot system, their report can be submitted to GPH and the dye test/sample evaluation will not be required in 10 years. Examples of On-Lot systems include Septic tanks flowing to Leach Lines or Mounds.

## Non-Compliance with Maintenance Requirements:

Failure to comply with your system's permitted maintenance requirements, will result in an onsite, Non-Compliance evaluation performed by Geauga Public Health (GPH) to determine if the system is causing a public health nuisance. This evaluation will be conducted at an additional cost to you, and depending on the findings, may result in orders to repair or replace the system or connect to public sewers, if accessible.

## Please Note:

This chart and timeline do not supersede existing policies and procedures of GPH for evaluation of systems initiated via public nuisance complaints, voluntary For Sale of Property (FSOP) Inspections, or Non-Compliance evaluations. Any and all systems may be subject to a dye test evaluation or sample upon receipt of a complaint, request for evaluation, or failure to comply with Operation Permit requirements. Any deficiencies found upon evaluation or sampling will result in orders to correct those conditions, up to, and including, system repair, replacement, or connection to public sewers, if accessible.



# OPERATION & MAINTENANCE PROGRAM

## FREQUENTLY ASKED QUESTIONS

### **What is Operation & Maintenance (O&M) and why do I need an Operation Permit?**

The O&M program is a state-wide initiative to ensure proper maintenance of Home Sewage Treatment Systems (HSTSs). The goals of the program are to protect public health, minimize pollution of Ohio waters, and extend the life of private sewage systems. Operation permits are required for ALL residential sewage treatment systems by the **Ohio Administrative Code (OAC) Chapter 3701-29**.

### **When did GPH's program start? What is the timeline? How are systems prioritized for enrollment?**

Geauga Public Health (GPH) started issuing Operation Permits for newly installed systems in 2007, however GPH only began enrollment of existing Home Sewage Treatment Systems in 2024. Geauga County has approximately 30,000 Home Sewage Treatment Systems (HSTSs), all of which are scheduled for entry by the end of 2030. To maintain efficiency, systems are being enrolled in phases, prioritized based on system design. Enrollments in each phase will be grouped with other like-systems in the same area. Systems with mechanical treatment components that need more frequent service were enrolled into the program first, but enrollment of remaining systems is beginning in 2025. All previously issued Operation Permits will be honored until their expiration.

### **Why is there a permit fee and what is it used for?**

While the program is mandated by the state, funding to run the program was not provided. The money generated from the O&M program pays for the materials and postage used for mailings and the personnel costs for running the program. Personnel costs include preparing mailings, maintaining the database, reviewing submitted service reports, following up on non-compliance and system performance issues, providing homeowner education, and conducting quality control of registered service providers.

### **How will I be notified of my permit fee & requirements? What will happen if I do not pay the fee?**

GPH will provide notice by regular mail at least one month prior to the permit fee payment due date. If payment is not received by the due date, a final notice will be sent certified mail with an additional 25% late penalty. If the fee is not paid following the final notice, GPH will place the fee and late penalty on the tax bill as a lien. Ohio law allows the fiscal office to charge a fee to cover the cost of placing fees on taxes. The lien will then be required to be paid in the next tax year. The final notice will include information on how a homeowner may appeal the action to place a lien.

### **How can I pay for my Operation Permit?**

Permit fees can be paid by check, cash, or card. Card and electronic check payments are subject to an additional fee from the payment processor.

### **What are the requirements for my Home Sewage Treatment System (HSTS)?**

The requirements for your HSTS can be found in your Operation Permit Application/Letter. The permit requirements are determined by the design of your system. Compliance with your permit requirements is judged based on submission of service reports, and/or pump reports by service providers and pumpers registered in Geauga County.

### **How can I get the drawing of my system? I don't know where my tank is to pump it.**

If GPH has your original drawing on file, it can be provided upon request by calling GPH at (440) 279-1914. All septic documentation on file at GPH is public record.

## OPERATION & MAINTENANCE PROGRAM FAQ CONTINUED

### **Who can perform the required maintenance on my HSTS?**

Systems can only be serviced or pumped by county-registered sewage contractors. For complex/pretreatment systems (Aeration, Drip, or Peat systems) installed since 2007, service providers must hold additional manufacturer-specific certifications. Current lists of the Geauga County-registered pumpers and service providers (and their certifications) can be found at: [gphohio.org/om-septic/](http://gphohio.org/om-septic/). In some cases, for systems installed prior to 2007, homeowners can become certified and provide their own maintenance. To find specific requirements for your system or to learn more about the process of becoming your own service provider, call GPH at (440) 279-1914.

### **Who submits proof of required maintenance? How soon must reports be submitted?**

A registered service provider or pumper must submit proof of service/pumping within 60 days of doing the work, but it is always recommended to keep copies of reports and receipts for your own records as back-up. Scans or pictures of service/pumping reports can also be submitted to GPH by email to: [omreports@geaugacountyhealth.org](mailto:omreports@geaugacountyhealth.org).

### **What will happen if I don't do the required maintenance?**

Not completing required maintenance will likely shorten the life expectancy of your system. Per Ohio Administrative Code **(OAC) 3701-29-23(B)(3)**, if you fail to comply with your permit requirements, GPH may opt to perform an inspection of your system and assess the additional cost of that inspection to you. Non-compliance could also result in additional fines and legal action, as specified in the Ohio Revised Code, **(ORC) 3718.99**.

### **Do Operation Permits transfer ownership upon sale of a home?**

Yes. Once a system is enrolled into the program, the Operation Permit, and all terms and conditions, will remain associated with the system and will transfer automatically to the new owner upon the sale.

**Sellers are responsible for disclosing details of the operation permit terms and conditions to buyers.**

Please inform GPH of property transfers so that owner contact and billing information can be updated promptly.

### **I know my system is failing. Is there any help for homeowners who cannot afford to replace their HSTS?**

GPH is always in search of grants and low-interest loans that can help owners of failing septic systems with the significant costs to repair or replace their system. For 2025, GPH has been awarded \$75,000 in funding from Ohio EPA Water Pollution Control Loan Fund (WPCLF), a tiered, income-based grant program which can cover or supplement the costs of system repair or replacement. For more information, call: (440) 279-1914.

### **Are For Sale of Property (FSOP) evaluations still required?**

No. As of July 1, 2022, FSOP evaluations are no longer mandated by Geauga Public Health, but can be performed upon request.



**Geauga Public Health**  
Prevent. Promote. Protect.

The Chester Township Board of Trustees met in **regular** session on **Thursday, July 10, 2025** in the Town Hall Meeting Room at **6:00 PM** Chairman Ken Radtke Jr. presided.

**Roll Call:** Present: Ken Radtke Jr.-Trustee  
Joe Mazzurco- Trustee  
Patricia Jarrett- Fiscal Officer  
Absent: Craig S. Richter- Trustee

### **Pledge of Allegiance to the Flag**

The Board led the audience in reciting the Pledge of Allegiance to the Flag.

### **Leading Motion #: 2025-254**

#### **6:00 PM- Public Hearing – 2026 Budget**

**2025-254** Mr. Radtke moved to open the public hearing on the proposed 2026 Chester Township budget at 6:00 PM.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-255** Mr. Radtke moved to waive the reading of the legal notice.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-256** Mr. Radtke moved to close the public hearing on the proposed 2026 Chester Township budget.

Mr. Mazzurco seconded. **Roll call vote:** Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-257** Mr. Radtke moved to approve the proposed 2026 Temporary Tax Budget with total appropriations of \$ 11,316,233.14 as presented to the Board of Trustees by the Fiscal Officer.

Mr. Mazzurco seconded. **Roll call vote:** Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

#### **6:30 PM Presentation: Geauga County of Public Health**

Kristi Pinkley, the lead for the Operation and Maintenance Program for Septic Systems, explained the upcoming operation and maintenance permit application. Please double-click the link below for an example letter and frequently asked questions regarding the permit requirements and actions.



Operation and  
Maintenance Permit

#### **Township Administrator**

On July 23 2025 Mark Purchase and Patricia Jarrett are meeting with the Insurance Cyber Security Expert Aaron Willis to go over our Cyber Security. Meeting important, it affects our insurance rates. We have switched IT provider.

<https://cyber.ohio.gov/news-and-events/all-news/new-local-government-cyber-standards>

#### **Road Department Business**

##### **11589 Harold Drive-Drainage Swale Block**

There is a questionable shed that may be encroaching over the property line and is positioned over the swale, potentially obstructing pipe drainage for nearby residents. Additional information will be collected.

**2025-258** Mr. Radtke moved to approve, sign and authorize the proposed contract offers as detailed by Township legal counsel for the collective bargaining agreement, between Chester Township and the International Brotherhood of Teamsters, Local Union No. 436 / Chester Township Road Department personnel. This contract and any proposed benefits shall take effect June 1st, 2025 and expire on May 31st, 2028.

Mr. Mazzurco seconded. **Roll call vote:** Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-259** Mr. Radtke moved to approve funds for a Vermeer Vac Tron Trailer from Rollerena Auto Sales in the amount of \$45,265.00 from account number 2031-760-740-0000 Machinery, Furniture and Equipment

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-260** Mr. Radtke moved to approve and adopt the proposed policy changes (contained within section 12.22) to the existing job description for the position of Assistant Road Superintendent, as recommended by the Township Administrator and Road Superintendent.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-261** Mr. Radtke moved to approve a PO for Frost Solutions in the amount of \$4300.00 using account number 2031-330-599-0000 Other-Other Expenses

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-262** Mr. Radtke moved to approve Road Department expenditures as listed below.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

PO #	Type	Amount	Payable To	Purpose
254-2025	REG	\$1,375.00	A&A Safety Inc	Various signs & safety equip.
268-2025	REG	\$1,000.00	Enviromental Specialists Inc.	Removal of various chemicals & supplies
269-2025	REG	\$5,000.00	J & L Door Service	Various door repairs/Winter 2025
270-2025	REG	\$2,000.00	Schaeffer IT Enterprises	Future It Needs

#### Department Business- Fire

**2025-263** Mr. Radtke moved to accept State of Ohio EMS 2025-2026- Training & Equipment Grant, in the amount of \$2,707.74. This grant will be used to pay for department member training and EMS equipment needs.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-264** Mr. Radtke moved to approve and accept a \$200 donation from Harbor Freight as part of their "First Responder Give Back Program." This donation is provided in the form of a digital gift card to be used at a local Harbor Freight location. Chester Township Fire Rescue will utilize the funds to purchase small tools and equipment necessary for department operations.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-265** Mr. Radtke moved to approve Fire Department expenditures as listed below.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

PO #	Type	Amount	Payable To	Purpose
261-2025	REG	\$1,195.75	Schaeffer IT Enterprises	MS 365 Licenses
257-2025	REG	\$1,680.00	McMaster-Carr Supply Co.	Outdoor Spill Control Drum Rack
258-2025	TNN	\$1,500.00	Kolsom Tire	6-tires Ford F450 Amb & 4-tires Ford Expl Comm. Card
265-2025	REG	\$650.00	Kimble Recycling & Disposal Inc.	Dumpster

#### Department Business- Police

**2025-266** Mr. Radtke moved to approve Police Department expenditures as listed below.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

PO #	Type	Amount	Payable To	Purpose
259-2025	REG	\$2,000.00	Atwell's Police/Fire Equip. Co.	Uniforms

**New Business**

**2025-267** Mr. Radtke moved to approve and sign a letter of support, on behalf of In Step with Horses (501 C3) and their pursuit of a NOPEC Foundation grant to assist with their continued services within our community. Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

**2025-268** Mr. Radtke moved to approve and sign a cemetery deed for the sale of the following plot(s) listed below.

Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

DEED #	SECTION	PLOT	SITE(S)
25-009	C	455	4

**Donations**

<b>Patterson’s Fruit Farm</b>	15 Pies (\$300 value)
<b>Rogish Farms</b>	Lavendar Centerpieces (\$200 value) 4-\$25 Flower Dollars Certificates (\$100)
<b>McCune Family Apiaries</b>	2-Jars of Honey

**Note:** Thank you letters will be sent to the local businesses that donated items related to the Geauga County Township Association dinner/meeting on Wednesday, July 9, 2025.

**Township Park**

Tree removal took place in the park from storm damage. The Park Board has plans to replace the trees that have been removed.

**2025-269** Mr. Radtke moved to approve the use of the Chester Township properties as listed below: Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

Individual/Organization	Date(s)	Location	Time(s)	Event
Barry Leven	7/20/25	Pickleball Courts	11AM-3PM	Fundraiser for Lights
WGHS Girls Soccer	7/19/25	Thall Pk Lot/Car Wash	9AM-3PM	Fundraiser

**Financial Items**

<b>Chester Township Bank Reconciliation</b>			
<b>Reconciled date</b>		<b>6/30/2025</b>	
Prior UAN Balance			8,118,144.69
Actual Receipts	+	550,882.27	
Transfers for UAN Only	+	350,000.00	
Total Receipts	=		900,882.27
Payments	-	639,392.59	
Transfers for UAN Only	-	350,000.00	
Total Payments	=		989,392.59
Adjustments	+		0.00
Adjustments	-		0.00
<b>Current UAN balance as of</b>	<b>6/30/2025</b>		<b>\$8,029,634.37</b>
Other adjusting factors	+		-
Other adjusting factors	-		-

<b>Adjusted UAN balance as of</b>	<b>6/30/2025</b>		<b>\$8,029,634.37</b>
Entered bank balances as of	6/30/2025		\$8,138,628.90
Deposits in transit	+		0.00
Outstanding payments	-		108,994.53
Outstanding adjustments	+		0.00
Outstanding adjustments	-		0.00
Other adjusting factors	+		0.00
Other adjusting factors	-		0.00
<b>Adjusted bank balances as of</b>	<b>6/30/2025</b>		<b>8,029,634.37</b>
	Check		0.00

<b>Chester Township Bank Balances</b>			
<b>As of</b>		<b>6/30/2025</b>	
Business Banking			\$400,000.00
FNB Sweep Account			905,036.89
Star Ohio			6,833,592.01
<b>Total</b>			<b>\$8,138,628.90</b>
	Check		0.00

**2025-270** Mr. Radtke moved to approve financial transactions as listed below.  
Mr. Mazzurco seconded. Mr. Radtke, yes; Mr. Mazzurco, yes; Mr. Richter, absent. Motion passed.

INTRA-FUND TRANSFERS				
Fund	Amount	From Account	To Account	Purpose
FD	\$650.00	2111-930-930-0000	2111-220-359-0321	
RD	\$2,000.00	2031-760-730-0000	2031-330-319-0012	Per J.O.

PURCHASE ORDERS					
Dept	PO#	Type	Amount	Payable To	Purpose
GEN	262-2025	REG	\$1,200.00	Fireside Tree Service	Remove Tornado-Damaged Tree at 80 Acre Park
GEN	256-2025	REG	\$8,000.00	Illumination Co.	Electricity
GEN	264-2025	TNN	\$365.00	FNB Comm. Credit Card	APA Ohio Planning/Zoning Workshop
GEN	266-2025	TNN	\$685.92	The Flag Store	Military Flags
GEN	267-2025	REG	\$1,225.00	Spectrum	Bandwidth

CHECKS		
Date	Starting No.	Ending No.
7/3/25	87996	87997
7/15/25	87998	88006
7/10/25	88007	88009

Fiscal Officer's note: the last check number used on 6/26/25 was 87994 Check #87995 was voided

EFT DIRECT DEPOSITS			
Date	Starting No.	Ending No.	Description
7/15/25	1742-2025	1811-2025	Payroll

Date	Starting No.	Ending No.
7/10/25	1815-2025	1878-2025

VOUCHERS & WITHHOLDINGS				
Voucher	Payee	Amount	Dated	Description
1813-2025	First National Bank EFTPS	\$22,784.65	7/15/25	Employee & employer withholding – Federal
1814-2025	Treasurer, State of Ohio	\$3,627.95	7/15/25	Employee & employer withholding – State

**Note:** Fiscal Officer Patricia Jarrett attended a Fiscal Officer meeting with Geauga County Auditor Charles E. Walder. Topics of discussion included cybersecurity, positive pay, vendor agreements, and public education efforts regarding the proposed real estate tax bill. Emphasis was placed on helping residents understand the potential impact of eliminating real estate taxes on township funding.

**Open/Ongoing Items**

**Road Department Service Garage and Police Station**

Request for Qualifications-Professional design services is due Friday, July 11, 2025 at 4PM. A meeting is scheduled with Roger Riachi of RFC contracting to review the RFQ's that have met this deadline.

**Salt Dome Renovations**

Due July 24<sup>th</sup> for contractors.

**Government Update-** 7/10, KR; 7/16, JM; 8/7, CR

**ADJOURNMENT:**

There being no further business before the Board, Mr. Radtke adjourned the meeting

At 6:57 PM.

Respectfully submitted,



Patricia Jarrett, Fiscal Officer

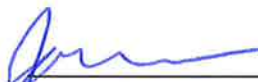
7/24/25

Motion# 2025-273

Approval Date



Ken Radtke, Jr., Chairman



Joseph C. Mazzurco, Vice-Chairman

Absent

Craig S. Richter, Trustee