

MINUTES FOR THE REGULAR MEETING OF THE CHESTER TOWNSHIP BOARD OF ZONING APPEALS HELD MONDAY, JUNE 8, 2026, IN THE TOWN HALL MEETING ROOM. AUDIO RECORDING ON FILE.

**These are meeting minutes that are a summary of the meeting.
This is not a transcript.**

Chairman Barton Ziganti called the Regular, June 8, 2026, Chester Township Board of Zoning Appeals meeting to order at 7:07 p.m.

Roll Call

Members present: Ms. Denamen/yes, Mr. Dobrzynski/yes, Mr. Enger/no, Ms. Klemm/yes, Ms. Muehling/no; Mr. Ziganti/yes

Zoning inspector: None

Admin present: Ms. McCarthy and Ms. Geissinger

Mr. Ziganti led the committee in reciting the Pledge of Allegiance.

Ms. Geissinger was welcomed by Mr. Ziganti on behalf of the Board of Zoning Appeals as the new Zoning Secretary.

Approval of Minutes

- Ms. Denamen moved to approve the May 11, 2026, minutes as modified; Ms. Klemm seconded the motion.
Ms. Denamen/yes; Mr. Dobrzynski/yes, Ms. Klemm/yes, Mr. Ziganti/yes
Motion passed.

Group Discussion

Discussion about the need for a template for the BZA minutes and the BZA agenda. Group agreed that the following statement should be added to the Findings of Fact at the conclusion of every case.

We the board of zoning appeals incorporate into these Findings of Fact and Conclusions of Law the application forms, documents, and exhibits including all corrections, clarifications and additions discussed or presented at this hearing.

General group discussion on pool covers and current zoning resolution regulations.

General group discussion on need for hard copy of current zoning resolution.

General group discussion/review of DRAFT of potential Form 18/19 for future use. Also reviewed current copy of *Zoning Information Sheet – Variance Application* which is currently given to all applicants requesting a variance.

Group agreed to all work on preferred wording for #5 and #6 in the section, *What is required to be submitted for variance application* and bring feedback to the next meeting.

Review of BZA Bylaws

Board reviewed final changes to DRAFT copy of bylaws. Final draft to be submitted to Sheila Salem, APA for review before final adoption.

July 6, 2026 at 7:00 p.m. will be the next BZA meeting.

Meeting closed at: 8:22 p.m.

Approval Date July 6, 2026

Kathleen McCarthy, Admin. Assistant

Barton Ziganti, Chairman

Mindy Denamen, Vice-Chair

Mark Dobrzynski

Justin Enger

Christina Klemm

Margaret Muehling